



EXECUTIVE COMMITTEE AGENDA  
Room 400, Government Center

**Tuesday, March 11, 2008**

4:30 p.m.

1. Call to Order
2. Chairman's Approval of Minutes – February 12, 2008  
January 15, 2008 Stand-Up
3. Appearance by Members of the Public
4. Departmental Matters
5. Report of Standing Committees:
  - A. Executive Committee – Chairman Sorensen
    - 1) Items to be Presented for Action:
      - a) REAPPOINTMENTS:  
None
      - b) APPOINTMENTS:  
None
      - c) RESIGNATIONS:  
None
      - d) Request Approval of Resolution to Amend the Rules of the County Board of McLean County – Rules Subcommittee 1-24
      - e) Request Approval to Purchase Personal Computers through Intergovernmental Purchasing – Information Technologies 25
      - f) Request Approval for a Printer Sense Agreement between McLean County and Document Imaging Dimensions - Information Technologies 26-38

- 2) Items to be Presented to the Board:
    - a) General Report
    - b) Other
- B. Property Committee – Chairman Bostic
- 1) Items to be Presented to the Board:
    - a) General Report
    - b) Other
- C. Transportation Committee – Chairman Hoselton
- 1) Items to be Presented to the Board:
    - a) Retirement of Jack Mitchell, County Engineer 39-40
    - b) Request Approval of Resolution and Letting Results from the February 20, 2008 County MFT Maintenance Section, Non-MFT Maintenance & Construction Section and Township TBP Construction Section
    - c) Request Approval of Bridge Construction Petition
      - (1) Bellflower Twp – Sec 08-04139-00-BR – McNulta Bridge
    - d) Request Approval of Funk's Grove Joint Bridge Repair Petitions
      - (1) Chapel of the Trees
      - (2) Johnson Bridge
    - e) Request Approval of Local Agency Agreement for Federal Participation, Sec. 05-00130-14-RS – Colfax/Weston Rd.
    - f) Request Approval of MFT Resolution – Sec. 05-00130-14-RS – Colfax/Weston Rd.
    - g) Request Approval of MFT Resolution – Sec. 07-00148-04-FP – Danvers/Carlock Rd.
    - h) General Report
    - i) Other
- D. Finance Committee – Chairman Selzer
- 1) Items to be Presented for Action:
    - a) Request Approval of an Ordinance Authorizing the Public Approval of the Issuance of certain Collateralized Single Family Mortgage Revenue Bonds and certain documents in Connection therewith; and related matters – County Administrator's Office 41-58
  - 2) Items to be Presented to the Board:
    - a) Request Approval to Retain Actuarial Firm to Assist in Implementing GASB 43 and GASB 45 – County Administrator's Office 59-63

- b) Request Approval of Codification Services Proposal and Agreement with General Code, LLC – County Administrator's Office
    - c) General Report
    - d) Other
- E. Justice Committee – Chairman Renner
  - 1) Items to be Presented to the Board:
    - a) General Report
    - b) Other
- F. Land Use and Development Committee – Chairman Gordon
  - 1) Items to be Presented to the Board:
    - a) General Report
    - b) Other
- G. Report of the County Administrator
  - 1) Items to be Presented to the Board:
    - a) General Report
    - b) Other
- 6. Other Business and Communications
- 7. Recommend Payment of Bills and Approval of Transfers, if any, to County Board
- 8. Adjournment

## RESOLUTION TO AMEND THE RULES OF THE COUNTY BOARD OF McLEAN COUNTY

WHEREAS, the McLean County Board last amended the Rules of the McLean County Board on February 20, 2007, and

WHEREAS, the McLean County Board deems it necessary and appropriate to amend its rules for the purpose of addressing vacancies in the office of County Board Chairman, resolutions of congratulations, and committee alternates, now therefore

BE IT RESOLVED that the Rules of the County Board of McLean County be amended as follows:

1. That a new paragraph 5.11-8 be added as follows:

5.11-8 Procedure for Filling County Board Chairman Vacancies. When a vacancy in the office of County Board Chairman has been determined by the County Board, then the Vice Chairman shall fix the date upon which the election to fill the vacancy shall be made, said election to be made at a regular Board meeting not later than forty-five days after the vacancy occurs.

2. That paragraph 5.12-7 be amended by deleting the word "move" in the second paragraph and replacing it with the word "request".

3. That paragraph 5.15-3(A) be amended by deleting the word "may" and replacing it with the word "shall".

4. That paragraph 5.15-3(A) be further amended by inserting the following at the end of the first sentence:

"at such time as standing committee appointments are made in accordance with Section 5.11-3."

These amendments shall become effective immediately upon and after its adoption.

ADOPTED by the McLean County Board this 18<sup>th</sup> day of March, 2008.

ATTEST:

APPROVED:

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Peggy Ann Milton, Clerk of the  
McLean County Board, McLean  
County, Illinois

\_\_\_\_\_  
Matt Sorensen, Chairman  
McLean County Board

RULES OF THE COUNTY BOARD  
OF MCLEAN COUNTY

PREAMBLE

The members of the County Board of McLean County, Illinois wish to individually and collectively express their expectation and intent that all Board members follow a high standard of ethical behavior in exercising their duties, responsibilities and judgment as Board members. All members of the McLean County Board shall:

1. Handle County affairs with a deep sense of responsibility, upholding the spirit as well as the letter of the law and constitution.
2. Faithfully perform all duties as Board members by studying Board issues and by attending all sessions of the Board and assigned Committees, unless prevented from so doing by a compelling reason.
3. Avoid participation in any action, which would result in a conflict of personal interest with County responsibility.
4. Refrain from obtaining improper personal benefit with regard to public funds, equipment, property, or the services of employees.
5. Respect the confidentiality of privileged information.
6. Refrain from accepting gifts, favors or promises of future benefit, which could tend to impair independence of judgment or action as a Board member.
7. Refrain from considering ex parte communications involving matters where a public hearing is required according to law and when such consideration would interfere with the due process of law.

The following rules shall govern the County Board of McLean County, Illinois.

5.10 APPLICABLE FEDERAL AND STATE LAWS. The McLean County Board in carrying out its duties and responsibilities shall be governed by all applicable federal and state laws and regulations.

## 5.11 ORGANIZATION AND OFFICERS.

### 5.11-1 Initial Meeting and Election of Officers

(A) In years of County Board elections, the initial meeting of the County Board (hereinafter called the "Board") shall be on the first Monday in December. The County Clerk shall call the meeting to order and preside during the election of a Temporary Chairman. A vote of the majority of the members of the Board shall be required for the election of a Temporary Chairman. The Chairman and Vice Chairman shall be elected to a two-year term. A vote of a majority of the members of the Board shall be required for election of Chairman and Vice Chairman. All votes shall be publicly recorded. The Board may adopt such other rules as may be necessary to conduct said election.

(B) If, in the event, the Board is unable to meet on the first Monday in December in years following a County Board election, then at least one-third of the members of the Board may request a special meeting of the Board for the purpose of electing officers as provided in Section 5.11-1 (a). Such request shall be in writing, addressed to the County Clerk, and specifying the time and place of said meeting. The County Clerk shall then transmit notice immediately as provided by statute.

5.11-2 General Powers of Chairman. The Chairman shall preside at all meetings of the Board and the Executive Committee. The Chairman shall conduct the business of the meeting in the order prescribed in these rules. The Chairman shall have general powers to recognize members entitled to the floor; to state and to put to a vote all questions which are regularly moved and seconded or which necessarily arise in the course of the proceedings; to announce the results thereof; to protect the Board from all frivolous or dilatory action; to decide all questions of order, subject to an appeal to the Board; in case of disturbances, breach of decorum, or disorderly conduct, to take action pursuant to Section 5.14-12, to assist in expediting the business of the Board and to perform all other duties prescribed by law or by action of the Board. In case of the absence of the Chairman or at the request of the Chairman, the Vice Chairman shall assume the duties and responsibilities of the Chairman on an interim basis, during which time the Vice Chairman shall have all of the powers and duties of the Chairman, including the authority to execute and sign on behalf of the County all Ordinances, Resolutions, Intergovernmental Agreements, Contracts and any other Legal Instruments approved by the County Board,

unless otherwise provided by law. In case of the absence of the Chairman and the Vice Chairman at any meeting, the Clerk shall convene the meeting and the members present shall choose one of their members as temporary Chairman.

5.11-3 Appointment of Standing Committees. The Chairman shall appoint the members of all standing committees not later than the December Board meeting in each year in which Board elections are held, subject to approval by the members of the Board. Members of standing committees shall serve for two years. The first member named shall be Chairman and the second named shall be Vice Chairman. In case of a vacancy on the Board, the person named to fill the vacancy may also fill any vacancies on standing or special committees except that such person shall not be designated as Chairman or Vice Chairman thereof. When a vacancy has been created on a Committee of the Board, the Chairman of the Board shall have the authority to fill the vacancy by shifting a Board Member from another committee, providing the affected Board Member gives consent. Chairmen of standing committees shall serve as members of the Executive Committee, including the Vice Chairman of the Board when not Chairman of a standing Committee. The Chairman of the Board shall appoint the members of all standing and special subcommittees of the Executive Committee subject to the approval of the Executive Committee.

5.11-4 Clerk of the Board. The County Clerk or a deputy selected by the County Clerk shall be the Clerk of the Board. The Clerk shall be the keeper of the records and the minutes of the Board and its committees and shall be in attendance at all meetings of the Board.

5.11-4.1 Minutes of Closed Meetings or Sessions. Minutes of any closed meeting or session held pursuant to Sections 5.14-11 and 5.15-3(C) shall be reviewed at least semi-annually by the Board for continued confidentiality in accordance with the Illinois Open Meetings Act.

5.11-5 Parliamentarian. The State's Attorney or an Assistant State's Attorney shall be in attendance at all meetings of the Board and shall be Parliamentarian of the Board. Upon request of the Chairman, the Parliamentarian shall render to the Chairman advice or an opinion on questions of parliamentary law and procedure applicable to matters arising before the Board. The rules or parliamentary procedures as set forth in the latest published edition of "Roberts Rules of Order, Revised" shall govern the procedure of the Board in all cases applicable and in which the same are not inconsistent with these rules.

5.11-6 Appointment Policy Other Than Board Vacancies. Appointments of officers and/or members to various Boards, Councils, Commissions, Special Authorities, Special Districts, and other agencies shall be made according to law.

5.11-7 Procedure for Filling County Board and Countywide Elected Official Vacancies. When a vacancy in the office of Board Member or Countywide Elected Official occurs, the procedure for filling such vacancy shall be as follows:

(A) When such vacancy occurs, the Chairman shall fix the date upon which the appointment to fill the vacancy shall be made, said appointment to be made at a regular Board meeting not later than sixty days after the vacancy occurs.

(B) Written applications and resumes must be submitted to the office of the County Administrator by 12:00 Noon of the Thursday prior to the regularly scheduled meeting of the Executive Committee in the month in which the appointment is to be made. No applications will be considered unless they have been so submitted and signed by the applicant. The County Administrator shall screen all applications for eligibility and shall mail copies of all applications of all eligible candidates to all Board Members with their packets prior to the Executive Committee meeting.

(C) Any applicant for a County Board seat must be a resident of the Board District in which the vacancy exists and must meet all the qualifications for holding public office. Any applicant for a Countywide Elected Office must be a resident of the County and must meet all the qualifications for holding public office. Each applicant must provide evidence of membership in the same political party as the person whom the applicant proposes to succeed.

(D) At the regular Executive Committee meeting, all eligible applicants will be invited to address the Executive Committee. At the next regularly scheduled Board meeting, the Board Chairman will recommend an appointment to fill the vacancy subject to the approval of the Board.

5.11-8 Procedure for Filling County Board Chairman Vacancies. When a vacancy in the office of County Board Chairman has been determined by the County Board, then the Vice Chairman shall fix the date upon which the election to fill the vacancy shall be made, said election to be made at a regular Board meeting not later than forty-five days after the vacancy occurs.



## 5.12 MEETINGS.

5.12-1 Regular Meetings. Regular meetings shall be held monthly on the third Tuesday of each month except when other meeting dates are designated. An annual schedule of meetings shall be published and made available to all members and other interested persons.

5.12-2 Special Meetings. Special meetings of the Board shall be held when requested by at least one-third of the members of the Board. The requests shall be in writing, addressed to the Clerk and specify the time, place and the nature of matters to be considered. The Clerk shall notify each member of the time and place of such meeting by ordinary mail and shall also cause notice of such meeting to be published in a newspaper published in McLean County.

5.12-3 Meeting Time and Place. All regular meetings of the Board shall commence at 9:00 A.M. unless otherwise agreed to by a majority of the members of the Board, in a place designated by the Board Chairman. All meetings of the Board and its committees shall be open to the public, except for limited purposes as specified by law.

5.12-4 Agenda Preparation. The Chairman, in consultation with the Administrator, shall prepare an agenda for each regular meeting, listing the order of business in as much detail as is sufficient for identification, and shall file the agenda with the Clerk. The agenda shall include a "consent agenda" which shall include all matters that are to come before the Board that in the opinion of the Chairman will be of routine nature.

5.12-5 Resolutions, Reports and Communications. Any committee Chairman, any elected or appointed County official or any other person who desires to present any ordinance, resolution, report or communication to the Board shall deliver a copy of same to the Administrator by the sixth business day prior to the Board meeting. A copy to be presented to the Board for action shall be delivered to the State's Attorney at the same time, unless the State's Attorney prepared it. Matters that are frequently adopted by the Board in the same form except as to certain detail, such as Highway resolutions, need not be so filed with the Administrator or furnished to the State's Attorney. Furthermore, failure to comply with this rule will not prohibit an ordinance, resolution, report or communication from being considered by the Board.

5.12-6 Agenda Mailing. At least five days before each regular meeting, the Clerk shall send to each member, the following documents:

(A) Agenda for the next meeting.

(B) Resolutions, ordinances and written reports to come before the Board at the next meeting, which have been filed with the Board Office.

(C) All committee minutes filed with the Clerk since the previous meeting.

(D) All other material that in the opinion of the Chairman or Administrator will be of interest to Members.

5.12-6.1 Board Proceedings and Minutes. At least five days before each regular meeting, the Clerk shall have prepared the minutes of the previous meeting and made them available to each member by:

(A) Making printed copies available, upon request, in the Office of the County Clerk.

(B) Posting electronically to the World Wide Web in a standard format that can be read online, or printed.

#### 5.12-7 Resolutions of Congratulations

Any Board member who desires to have the Board adopt a Resolution of Congratulations in recognition to an individual, group achievement, and/or community special event shall forward the Resolution (or the information to be included in the Resolution) to the Administrator's Office one week prior to the Board meeting. The Administrator shall include all such Resolutions on the Consent Agenda of the Board meeting.

In lieu of a formal Resolution of Congratulations, a Board member may move request that the Board Chairman prepare a letter of congratulations in recognition of an individual, group achievement and/or community special event. The Administrator shall include all such letters on the Consent Agenda of the next regularly scheduled Board meeting.

5.13 ORDER OF BUSINESS. The order of business before the Board shall be as follows, unless otherwise determined by action of the Board:

1. Call to Order
2. Invocation
3. Pledge of Allegiance

4. Call of Roll
5. Appearance by Members of the Public and County employees
6. Consent Agenda
  - (A) Approval of the Proceedings of the County Board
  - (B) Highway Department
  - (C) Building and Zoning
  - (D) Transfer Ordinances
  - (E) Resolutions, ordinances, reports and communications from elected and appointed County Officials
  - (F) Appointments
  - (G) Approval of Resolutions of Congratulations and Commendation
7. Reports of Standing Committees
  - (A) Reports of Special Committees
8. Report of County Administrator
9. Other Business and Communications
10. Approval of Bills
11. Adjournment

#### 5.14 PROCEDURE AT MEETINGS.

5.14-1 Quorum. A majority of the members of the Board shall constitute a quorum.

5.14-1.1 Members. Whenever a vacancy (or vacancies) occurs on the Board and upon formal declaration of a vacancy (or vacancies) by the County Board

Chairman, the number of members for purposes of defining a quorum shall be reduced by one or more.

5.14-1.2 General Voting. Unless otherwise expressly provided, any action taken by the Board or any Committee shall only require the affirmative vote of the majority of the members present and voting.

5.14-2 Roll Call Vote. A roll call vote of the Board shall be taken by a "yes" or "no" or "present" vote on the following matters:

- (A) Appropriation and tax levy ordinances.
- (B) Any other matter required by law.
- (C) Upon any other matters, when announced by the Chairman or requested by any member, providing such request is made before another item of business has been taken up by the Board.

The Clerk, on a roll call, shall call the names of the members of the Board in alphabetical order, with the first name called each month being the second name called the previous month, except that the Chairman shall be last called last. The Chairman shall be required to vote only when the vote of the Board results in a tie. The Chairman may vote at any time if the intention to vote is announced prior to voting. In any action requiring a roll call vote, if any member asks for and receives unanimous consent of the members present for the Clerk to show all members present as voting in favor of such action, the Clerk shall show and record such vote accordingly.

A member who has voted "yes" or "no" or "present" on a roll call vote shall not be allowed to change that vote on the matter under consideration. A member not voting when called upon by the Clerk will be presumed absent and will not be allowed to cast a vote on the matter under consideration.

5.14-3 Recognition

- (A) Every member who desires to speak or make a motion shall respectfully address the Chairman, be recognized before speaking, and address only the issue under consideration at that time by the Board.
- (B) When two or more members seek recognition at the same time, the Chairman shall recognize the member who is to speak first.
- (C) No person shall speak more than once nor more than five minutes on

the same matter without permission from the Chairman.

(D) A member called to order by the Chairman shall immediately come to order. If there is no appeal, the decision of the Chairman shall be final.

5.14-4 Motion to Adjourn. A motion to adjourn shall always be in order and shall be decided without debate, unless a question of the time to adjourn shall occur.

5.14-5 Reconsideration. An action may be reconsidered at any time during the meeting or at the next meeting held thereafter. A motion to reconsider shall {must} be made and seconded by members of the Board who voted on the prevailing side of the question to be reconsidered.

5.14-6 Second Required. No motion shall be debated or put to a vote unless it is seconded. It shall then be stated by the Chairman before debate or vote and every motion shall be reduced to writing when requested by the Chairman or any member.

5.14-7 Appearance by Non-Members

(A) Any member may request that a County Officer or employee, or other persons, be permitted to appear before the Board on matters of County business, and such request shall be granted by the Chairman unless there is objection by any member, in which event Board action will be required to overrule the Chairman.

(B) All requests by non-members of the Board for appearance before the Board shall be made to the Administrator, in writing with the subject matter stated, not less than five working days before the next scheduled Board meeting. Such appearance with regard to any particular topic shall be limited to a time not to exceed three minutes for each individual, five minutes for a representative spokesman of a group and fifteen minutes total. The Chairman may act to prevent repetition or digression, to maintain decorum and to exclude discussion of matters which have had a previous public hearing conducted according to law, discussion of matters where public comment would interfere with the due process of law or discussion of matters which would be in direct conflict with restrictions placed upon the Board by other applicable law.

5.14-8 Requests for Legal Opinions. Requests to the State's Attorney on questions of law shall be submitted in writing by any standing committee established by Section 5.15 of these rules or by the Chairman of the Board. The

Chairman and Vice Chairman of the Board and members of the Executive Committee shall receive copies of such requests. Said copies shall also be included in materials distributed to members of the Board as provided in Section 5.12-6 of these rules prior to the next meeting of the Board unless such request originated after said materials have been distributed, in which case such copies

shall be distributed at the beginning of the meeting. Any member of the Board desiring an advisory opinion on a matter within the jurisdiction of a standing committee shall submit such request to the appropriate standing committee. If unsuccessful before a standing committee, a member may then take such request in the form of a motion at any meeting of the Board, which shall be granted upon approval by a majority of the members of the Board.

5.14-9 Suspension of Rules. Any of these rules may be temporarily suspended by action of the Board. Immediately upon the termination of the business arising out of the event for which the rules were suspended, these rules shall again be in effect without vote of the Board.

5.14-10 Consent Agenda. All matters on the Consent Agenda that are not removed will be voted on by one vote. An item shall be removed from the Consent Agenda upon the oral request of any member of the Board made prior to the vote. Any matter taken off of the Consent Agenda shall be considered at the time of the standing committee report to which it pertains.

5.14-11 Closed Meeting or Session. Any closed meeting or closed session held by the Board shall be held in accordance with the provisions of the Illinois Open Meetings Act. Neither the news media nor the general public shall be allowed to record the proceedings of any said closed meeting or closed session.

5.14-12 Decorum. During the proceedings of the County Board, decorum shall be maintained at all times by members, interested parties, the public and the media. The Chairman shall be authorized to take appropriate action to maintain said decorum. Decorum during the proceedings of all committee meetings shall be maintained at all times by members, interested parties, the public and the media. The Committee Chairman shall be authorized to take appropriate action to maintain said decorum.

## 5.15 COMMITTEES – NUMBER, DESIGNATION AND MEMBERSHIP.

5.15-1 There shall be six (6) Standing Committees:

(A) The Executive Committee shall have not more than nine members with the membership consisting of the Chairman and the Vice Chairman of the

Board and the Chairman of the other standing committees and not more than three (3) members of the Board appointed as at-large members of the Committee by the County Board Chairman.

(B) The Finance Committee, Justice Committee, Land Use and Development Committee, Property Committee, and Transportation Committee; each committee shall have not more than six members each, at the discretion of the County Board Chairman.

5.15-2 Each Board Member shall serve on two or more standing committees at the discretion of the County Board Chairman, with the Chairman of the Board being an ex-officio member of all standing committees. The Chairman's attendance at a committee meeting shall be counted when determining if a quorum is present; however, such attendance shall not increase the number of members constituting a quorum.

5.15-2.1 Recording of Votes. If any action does not require a roll call vote under Section 5.14-2, any member may request the Clerk to record a vote made by said member in the minutes.

5.15-3 Alternate Members and Attendance of Members at Committee Meetings Other Than Those to Which They Are Assigned.

(A) An alternate member ~~may~~ shall be appointed to each standing committee by the Chairman of the Board at such time as standing committee appointments are made in accordance with Section 5.11-3. Such alternate shall attend meetings of such committee if required to constitute a quorum and shall have all the privileges and duties of a regular member while so serving.

(B) Board Members may attend and have access to minutes resulting from any open or closed meetings or sessions of committees of which they are not members. At the discretion of the Committee Chairman during the meeting, the Board Member may participate in the meeting but without voting, seating, or travel privileges. Conversely, if a Board Member is invited to attend a committee meeting by the Chairman of that committee, the member is entitled to travel expenses only.

5.15-4 Subcommittees of Standing Committees

(A) Subcommittees of the Executive Committee. There shall be three

standing subcommittees of the Executive Committee: the Legislative Subcommittee, Liquor Control Commission and the Rules Subcommittee, appointed by the Chairman. In addition, the Chairman may create and appoint up to seven members to such subcommittees and advisory groups deemed necessary from time to time to more efficiently accomplish the business of the committee. Membership of any subcommittee of the Executive Committee shall consist of Board members but shall not be

restricted to members of the Executive Committee. Membership of any advisory group shall not be restricted to Board Members. Except as otherwise provided by statute or ordinance, such subcommittees shall report to the Executive Committee.

(B) Subcommittees of Other Standing Committees. The Chairman of any standing committee may create such subcommittees of his committee as may be necessary from time to time to more efficiently accomplish the business of such standing committee. Appointments to such subcommittees shall be made by the committee Chairman and shall be restricted to members of the standing committee. Except as otherwise provided by statute or ordinance, such subcommittees shall report to their standing committee.

#### 5.16 COMMITTEES – GENERAL FUNCTIONS AND RESPONSIBILITIES OF ALL COMMITTEES.

The general functions and responsibilities of all Committees shall be as follows:

- (A) With the aid of the Administrator, Auditor, Treasurer and Executive Committee, the Committees shall keep informed concerning appropriations and budget for activities under the purview of the Committee and to help keep expenditures within the budget.
- (B) The Committees shall keep written minutes and to report regularly to the Board the substance of all meetings.
- (C) The Committees shall file minutes of all Committee meetings with the Administrator's Office, which shall then be filed with the County Clerk, prior to the next regularly scheduled meeting.
- (D) The Committees shall submit to the County Board for consideration all policies and procedures as recommended by the Committee.
- (E) The Committees shall act on all matters referred to the Committee



by the Chairman of the Board or by the Board itself, in addition to duties otherwise prescribed.

(F) The Committees shall review all requests originated by a Department Head under its oversight for staffing changes which require amendment of the Authorized Positions Resolution and to submit any comments it deems appropriate to the Finance Committee.

(G) The Committees shall keep informed with regard to activities of a department which is under its general supervision or for which it serves as liaison with the Board in instances where such activities are concerned with another committee.

(H) The Committees shall take final action only on those matters authorized herein or by ordinance, resolution or policy adopted by the Board.

(I) The Committees shall allow non-members to appear before the Committees when such appearance is appropriate and does not violate due process of law. A request for such appearance shall be directed to the Administrator in writing with the subject matter stated at least five working days in advance of the meeting. The Committees shall have the right to set reasonable time limits, prevent unruly conduct and require groups to be represented by one spokesman.

(J) The Chairs of the Committees shall set regular Committee meeting dates and times after consultation with the Committee members.

(K) Each Committee Chairman shall require the Administrator or the Administrator's designee to prepare and mail an agenda to all Committee members in advance of a regularly scheduled meeting.

(L) A majority of the members of a Committee shall constitute a quorum.

#### 5.17 COMMITTEES – FUNCTIONS AND RESPONSIBILITIES OF SPECIFIC COMMITTEES.

In addition to the general duties otherwise prescribed, the individual Committees shall have the functions, responsibilities, and areas of jurisdiction and overview as set forth in this section.

#### 5.17-1 Executive Committee

The Executive Committee shall have the following specific functions and responsibilities:

- (A) To provide general direction for all Board programs, business, planning and policy-making functions and to review the reports of Board Committees.
- (B) To exercise general supervision of the administration of all Board affairs, the Administrator's Office, and Information Services Department.
- (C) To act in an advisory capacity to the Chairman of the Board.
- (D) To review and make recommendations for changes in Committee organization and scope and in rules as may be deemed necessary.
- (E) To be responsible for the general overview of, and coordination with, all "Ad-Hoc" Committees, task force and other like organizations as their activities relate to County business, unless specifically under the jurisdiction of another Standing Committee.
- (F) To be responsible for all matters concerning the employment and activities of all consultants, both paid and unpaid, unless specifically under the jurisdiction of another Standing Committee.
- (G) To review and make recommendations to the Board on salaries and compensation of elected and appointed officials; and to be responsible for the performance evaluation of the County Administrator.
- (H) To be responsible for all relationships with other units of government and for all intergovernmental agreements unless specifically under the jurisdiction of another Standing Committee.
- (I) To exercise general supervision over all matters relating to the codification of County ordinances and resolutions.
- (J) To exercise general supervision over any federal or state entitlement programs for which the Board has a responsibility.
- (K) To make recommendations on all emergency appropriations, transfer ordinances, and any transfers from the Contingent Account in all

Funds.

(L) To prepare and submit an annual Budget Policy Resolution to the Board for its approval.

(M) To direct the County Administrator to prepare, recommend and submit to the appropriate oversight Committees each year a five-year capital improvement program. The five-year capital improvement program shall be updated annually by the County Administrator as a part of the budget process.

(N) To receive the proposed annual operating and annual capital improvements budgets for each of the departments of County government as recommended by the respective oversight committees; and to study, review and adjust such departmental budget requests in order to accommodate budgetary priorities and fiscal constraints. To then direct the County Administrator to consolidate these adjusted budget requests into a Proposed Budget and Appropriation Ordinance and a Proposed Tax Levy Ordinance that shall be submitted to the Board, with the Executive Committee's recommendation, in accordance with the Statutes of the State of Illinois.

(O) To serve as liaison in the Board's relationship with external boards and Commissions with which the Board may have a working relationship.

(P) To be responsible for County government public relations and information matters.

#### 5.17-1.1.1 Liquor Control Commission

The Liquor Control Commission shall have the following specific functions and responsibilities:

(A) To be responsible for all matters upon which the Commission may be required to act under the regulations of the Liquor Control Ordinance.

(B) To review and recommend appropriate amendments to such ordinances as may be deemed necessary.

#### 5.17-1.1-2 Rules Subcommittee

The Rules Subcommittee shall have the following specific functions and responsibilities:

(A) To periodically review the rules of the Board and recommend revisions deemed necessary and appropriate.

(B) To receive and consider proposals for changes in the rules of the Board and make appropriate recommendations.

#### 5.17-1.1.3 Legislative Subcommittee

The Legislative Subcommittee shall have the following specific functions and responsibilities:

(A) To be generally responsible for the County's interest in all matters concerned with Federal and State legislation.

(B) To develop an annual legislative program of primary County legislative concerns; and said program to be adopted by the County Board in January of each Fiscal Year.

(C) To engage in a review of all legislation affecting the County which has been introduced in the General Assembly.

(D) To take action consistent with the best interests of the County on proposed or pending legislation at all stages.

(E) To take action consistent with the best interests of the County, on existing and proposed rules and regulations issued by agencies of the United States or the State of Illinois.

#### 5.17-2 Finance Committee

The Finance Committee shall have the following specific functions and responsibilities:

(A) To exercise continuous review of the overall tax cycle from the initial assessment of property through the tax collection.

(B) To exercise continuous review of revenues and expenditures, and to identify new or alternative revenue sources for the County.

(C) To review and make recommendations to the Board with respect to purchasing and contracting policies and procedures.

(D) To exercise continuous review of the integrated financial management and the accounting and fiscal operations policies.

(E) To serve as the oversight committee for the office of Supervisor of Assessments.

(F) To serve as the oversight committee for the Auditor, Recorder, Treasurer, County Clerk, Superintendent of the McLean-DeWitt-Livingston Education Service Region, University of Illinois Cooperative Extension Service and Bloomington Board of Election Commissioners.

(G) To be responsible for fiscal instruments.

(H) To recommend to the Board a public accounting firm to conduct an annual audit of all funds and accounts of the County.

(I) To be responsible for the County's Risk Management Program including insurance matters.

(J) Upon completion of each fiscal year's annual audit, to review and recommend the Comprehensive Annual Financial Report and the Annual County Financial Report to the Board for its acceptance prior to their submission to the Illinois State Comptroller.

(K) To review the outside auditor's management letter, request departmental responses to same, make recommendations to the Board and the various oversight committees, and monitor corrective actions.

(L) To exercise general supervision over all collective bargaining agreements, employee benefits, and entitlement and recommend changes to the Board.

(M) To exercise general supervision over the administration of the Position Classification Schedule and the Salary Schedules.

(N) To prepare and make recommendations to the Board with respect to the Personnel Policies and Procedures Ordinance.

(O) To consider all requests for compensation changes or reclassification and make a recommendation to the Board, as may be provided in the Personnel Policies and Procedures Ordinance.

(P) To consider all requests for staffing changes which require amendment to the Funded Full-time Positions Resolution after review by the appropriate Oversight Committee and make a recommendation to the Board.

(Q) To serve as the oversight Committee for the County Nursing Home and recommend policies and programs for the Nursing Home administration.

(R) To aid in the coordination of public health activities of the County and to prepare plans and policies for County participation in physical and mental health programs and make appropriate recommendations to the Board.

(S) To serve as liaison in the Board's relationship with the Board of Health, TB Care and Treatment Board, Persons with Developmental Disabilities Board, and any other County physical and mental health service.

(T) To exercise general supervision over the Animal Control Program.

(U) To exercise general supervision over the following specific responsibilities as they pertain to properties and facilities:

(1) Janitorial work consisting of cleaning, mowing, and minor repairs for the Animal Control Facility, Health Department Building, and the Nursing Home.

(2) Recommend construction and remodeling of buildings, additions, structures, parking lots, and other land improvements for the Animal Control Facility, Health Department Building, and the Nursing Home.

(3) Construction or remodeling of buildings, additions, structures, parking lots, and other land improvements at a cost of \$2,500.00 or less when less than 50% of the cost is by contract or contracts for the Animal Control Facility, Health Department Building, and the Nursing Home.

(V) To exercise general supervision over all licensing activities which are not under the jurisdiction of other committees.

#### 5.17-3 Justice Committee

The Justice Committee shall have the following specific functions and responsibilities:

(A) To serve as the oversight committee for the Sheriff, Circuit Clerk, Circuit Court (11th Judicial Circuit), Coroner, Court Services, State's Attorney, Public Defender, Jury Commission and the Sheriff's Office Merit

Commission.

(B) To serve as the oversight committee for the Emergency Management Agency.

(C) To exercise general supervision over the following specific responsibilities as they pertain to properties and facilities:

- (1) Janitorial work consisting of cleaning, mowing, and minor repairs for the Emergency Management Agency Garage Building on the Fairview Campus.
- (2) Recommend construction or remodeling of buildings, additions, structures, parking lots, and other land improvements for the Law and Justice Center and the Emergency Management Agency Garage Building.
- (3) Construction or remodeling of buildings, additions, structures, parking lots, and other land improvements at a cost of \$2,500.00 or less or when 50% of the costs is by contract or contracts for the Law and Justice Center and the Emergency Management Agency Garage Building.

(D) To exercise general supervision over fireworks licensing.

#### 5.17-4 Transportation Committee

The Transportation Committee shall have the following specific functions and responsibilities:

(A) To serve as the oversight Committee for the County Highway Department.

(B) To exercise general supervision over all bridge, road and right-of-way matters under the jurisdiction of the County; over the acquisition and disposition of County Highway equipment and materials.

(C) To recommend to the Board approval of contracts for all highway work for which the County is responsible.

(D) To exercise general supervision over the letting of bids and right-of-way acquisitions relating to County Highways or the County Highway Department.

(E) To provide the Board with long range plans for the highways in the County, including those to be undertaken by the County and those planned jointly with other political units.

(F) To exercise general supervision over the following specific responsibilities as they pertain to properties and facilities:

- (1) Janitorial work consisting of cleaning, mowing, and minor repairs for the County Highway Building and Garages.
- (2) Recommend construction or remodeling of buildings, additions, structures, parking lots, and other land improvements for the County Highway Building and Garages.
- (3) Construction or remodeling of buildings, additions, structures, parking lots, and other land improvements at a cost of \$2,500.00 or less, or when less than 50% of the cost is by contract or contracts for the County Highway Building and Garages.

#### 5.17-5 Property Committee

The Property Committee shall have the following specific functions and responsibilities:

- (A) To serve as the oversight Committee for the Department of Parks and Recreation and to prepare plans and policies for County participation in recreational facilities and programs and make appropriate recommendations to the Board.
- (B) To coordinate with appropriate standing committees and the Public Building Commission in planning for any remodeling and expansion of the Law and Justice Center.
- (C) To prepare, in cooperation with the Public Building Commission and the State's Attorney, procedures for transferring title to the Law and Justice Center to the County.
- (D) To prepare recommendations for methods of financing operations and maintenance of the Law and Justice Center at such time as title is transferred to McLean County.



(E) To exercise general supervision over the following specific responsibilities as they pertain to properties and facilities:

- (1) Janitorial work consisting of cleaning, mowing, and minor repairs for all County buildings and facilities, except where specific authority and responsibility is vested in another Standing Committee.
- (2) Repair of and maintenance contracts for elevators, electrical, heating, ventilation and air conditioning and other such mechanical equipment and systems at all County buildings and facilities.
- (3) Contract services for pest control, garbage pick-up, and other like services.
- (4) Recommend construction or remodeling of buildings, additions, structures, parking lots, and other land improvements.
- (5) Purchase of janitorial and paper supplies and any other joint purchase of supplies used to clean, maintain, and operate County buildings and facilities.

#### 5.17-6 Land Use and Development Committee

The Land Use and Development Committee shall have the following specific functions and responsibilities:

- (A) To serve as the oversight Committee for the Department of Building and Zoning and to handle all matters upon which the McLean County Zoning Ordinance requires action by a Committee of the Board.
- (B) To exercise general supervision over matters concerning maps, plats and subdivisions and to conduct public hearings and handle all other matters upon which the Land Subdivision Ordinance of McLean County, Illinois requires action by a Committee of the Board.
- (C) In cooperation with the Director of Building and Zoning, to review and recommend environment, zoning, building, subdivision, mobile home and nuisance ordinances and resolutions and recommend any necessary changes to the Board.
- (D) To act as liaison between the Board and the McLean County Regional Planning Commission, Zoning Board of Appeals, Soil Conservation and Cooperative Extension Services and with other

agricultural organizations.

(E) In cooperation with the appropriate agencies to recommend for adoption of a long-range comprehensive plan or portion thereof for the use

of land, for protection of the environment and to coordinate economic development.

(F) To act as members of the McLean County Regional Pollution Control Site Hearing Committee and to hold public hearings and to make recommendations to the Board on all matters pursuant to that authority.

#### 5.18 POLICY AND GUIDELINES ON TRAVEL FOR COUNTY BOARD MEMBERS ATTENDING CONFERENCES

5.18-1 County Board members shall be permitted to request approval to attend Conferences at County expense subject to the following provisions. A Board member interested in attending a Conference shall submit a written request to the Board Chairman no sooner than 120 days and not less than 90 days in advance of the conference. The Board Chairman shall consider the following factors in deciding whether to approve a Board member's request:

- a. budget limitations,
- b. relevance to County Board member responsibilities,
- c. current needs of the County Board.

The Board Chairman may approve, partially approve, or deny the request in writing to the Board member within 30 days of receiving the request. In the event the Board Chairman does not fully approve the request of the Board member to attend a Conference, the Board member may petition the County Board for approval.

5.18-2 Whenever a County Board member attends a Conference, the Board member shall prepare either a written report or an oral report to be presented to the appropriate oversight Committee or the County Board.

#### 5.19 POLICY AND GUIDELINES ON RECOGNIZING, NAMING AND DEDICATING COUNTY FACILITIES, ROADS AND HIGHWAYS.

5.19-1 The following process of approval shall be established to recognize, name and dedicate County facilities, roads and highways:

(A) The request shall be presented to the appropriate Oversight Committee of the County Board for the Committee's review and approval.

(B) The recommendation of the Oversight Committee shall be presented to the Executive Committee for review and approval.

(C) Upon approval of the Executive Committee, the recommendation to recognize, name and dedicate County facilities, roads and highways shall be presented to the County Board for review and approval.

5.20 AMENDMENT OF RULES. Amendment of these rules requires the affirmative vote of a majority of the members of the Board. Any proposed amendment shall be voted upon only if it is distributed in writing to the members at least five days before the meeting at which the amendment is presented to the Board for adoption.

#### 5.21 MISCELLANEOUS PROVISIONS

5.21-1 Any appropriate document shall be placed on file among the records of the Board or a committee, as the case may be, by direction of the Chairman. Minutes of the Board or a committee shall be approved at the direction of the Chairman after opportunity is given for correction, addition or deletion. Such action shall be reflected in the minutes of that meeting.

5.21-2 There shall not be any smoking allowed at any convened meeting of the Board or at any committee meeting of the Board.

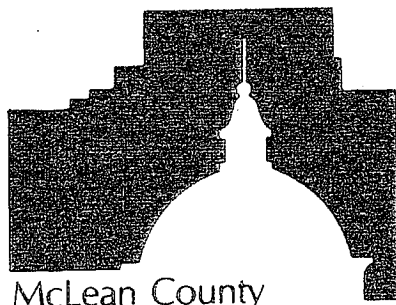
5.22 SEVERABILITY. The provisions and sections of these rules shall be deemed to be separable and the invalidity of any portion of these rules shall not affect the validity of the remainder.

5.23 REPEAL. Any Rules of the County Board of McLean County, Illinois, adopted prior to the effective date of these rules are hereby repealed.

5.24 EFFECTIVE DATE. These Rules shall become effective immediately upon and after their adoption, and shall remain in effect until the first Monday in December, 2008.

The Rules of the County Board of McLean County were approved and adopted by the McLean County Board on March 18, 2008.

Y:\Codes\Rules of the County Board-PROPOSED CHANGES for March 18, 2008

**INFORMATION SERVICES**

(309) 888-5100 FAX (309) 888-5124

115 E. Washington, Room 202 P.O. Box 2400

Bloomington, Illinois 61702-2400

**Request for Approval  
To Purchase Personal Computers  
Through Intergovernmental Purchasing**

March 11, 2008

To the Honorable Members of the McLean County Executive Committee and the McLean County Board:

I respectfully request permission to purchase Dell computer systems under Contract N3991356, a contract between Dell and NASPO (National Association of State Procurement Officials). Given that I believe this to be advantageous to McLean County, and given that I have the support of the County Administrator in making such a purchase, permission is requested under the following from the McLean County Purchasing and Contracting Policy:

County purchasing policy states (Chapter 17.59-5) "Items Purchased Through Intergovernmental Purchasing County departments may participate in inter-governmental purchasing. In these instances, these departments may not follow strictly the procedures set forth in these policies. All departments utilizing this method shall file all purchasing documentation with the County Administrator and County Auditor. All items purchased through Inter-governmental Purchasing must conform to State law governing such purchasing."

These machines and prices have already been through a formal bidding procedure, and the purchase mirrors the process used in purchasing under the State of Illinois contract.

Information Services would like to purchase from two basic configurations exist within the contract.

Configuration #1, at \$767.50 consists of a 2.2 GHz, 2 GB Ram, 80gb hard drive, 16x DVD+/- rw DVD burner as well as a DVD reader. Video card capable of supporting dual monitors. No monitor, includes Gold Technical support, Next business day repair.

This purchase is part of the Fiscal Year 2008 budget within Information Technologies.

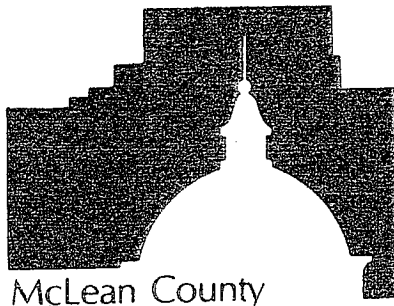
Configuration #2, at \$904.45 is the same as Configuration #1, but adds a 17" flat panel monitor.

Configuration	Qty	Price	Extended Price
#1	130	\$767.50	\$99,775
#2	20	\$904.45	\$18,089
<b>Total</b>			<b>\$117,864</b>

I respectfully request permission to purchase these personal computers through intergovernmental purchasing.

Respectfully submitted,

Craig Nelson  
Director, Information Services



#### INFORMATION SERVICES

(309) 888-5100 FAX (309) 888-5124

115 E. Washington, Room 202 P.O. Box 2400

Bloomington, Illinois 61702-2400

## Memo

**To:** McLean County Executive Committee and McLean County Board  
**From:** Craig Nelson, Director of Information Technologies  
**Date:** March 5, 2008  
**Re:** Printer Sense Agreement

Information Technologies seeks approval to enter into an agreement with Document Imaging Dimensions (DID) of Yorkville, Illinois.

The attached agreement allows McLean County to enroll printers on an individual basis in the Printer Sense program. Once enrolled, supplies for that printer are purchased exclusively through DID. In return, the labor for all printer service calls are handled free of charge by DID.

Printer repair costs have increased over the past couple of years due to several factors. These factors include expanded automation, increased printing and a higher travel cost associated with repair trip charges. As a result, printer repair costs for McLean County increased more than 100% from 2005 to 2006, and again from 2006 to 2007.

The supply costs proposed in the Printer Sense agreement have been compared against current providers. Depending upon the printer, approximately 50% of the supplies will cost slightly more, while the other 50% will cost slightly less. This break-even cost on supplies indicates that the County will realize an overall savings on repair costs resulting from labor being included in the supply cost.

Enrollment of any specific printer is voluntary. This leaves the choice of office product suppliers within the purview of each department as it is today.

Both the County and DID have the option of removing a printer from the agreement with 30 days written notice. This allows for an easy transition out of the program should a department become unhappy with the vendor's performance.

I have included a list of Printer Sense References, one of which is Bloomington's District #87.

Information Technologies respectfully requests permission to begin enrolling printers into the Printer Sense agreement with DID.

Thank you

## Printer SeNSE™ End User Agreement

This Agreement is made with effect as from \_\_\_\_\_ between Document Imaging Dimensions (DID), an Illinois corporation and McLean County ("Customer"), an County of Illinois, where DID will provide Maintenance Service of Equipment to machines using DID products and Toner Cartridges at Customer's locations, and specified in accordance with the terms of this Agreement.

- 1) **Term:**  
The initial term of this agreement shall be 1 years from the Effective Date. Thereafter the term shall be automatically renewed for successive one-year terms, unless cancelled at the end of the initial term or any renewal term by either party on written notice given not less than thirty (30) days prior to the end of said term.

- 2) **DID Responsibilities:**  
DID will:

- (a) Provide Maintenance Service and Toner Cartridges to Customer's equipment outlined in Schedule A, subject to the terms and conditions in the Schedule of Maintenance/Supply Services (Schedule B).
- (b) Reserves right to inspect all equipment on Schedule A. If any Equipment is found to have deferred maintenance, Customer will be charged for parts only to restore equipment to normal working condition. Waive per PMC
- (c) Once Printer Sense™ program has begun and DID has done their inspection (per Paragraph 2(b) and accepted the Equipment into the program, any Equipment on Schedule A will be repaired per Maintenance/Supply Services (Schedule B). If DID determines (at DID's sole discretion) that a piece of equipment can not be repaired, DID will replace that equipment with another comparable product at DID's expense provided replaced equipment is surrendered, at no cost, to DID.

- 3) **Customer Responsibilities:**  
Customer will:

- (a) Give timely notice of additions, deletions, and movement of Equipment as described in Schedule A.
- (b) Appoint a Maintenance Coordinator.

Customer Agrees:

- (a) To perform no repairs, adjustments, or maintenance work to the units under contract without authorization from DID.
- (b) To provide DID at no charge, access to the equipment and facilities, such as working space, electricity and local telephone line.

- (c) To purchase all Toner Cartridges for the Equipment outlined in Schedule A from DID according to prices and terms and conditions (Schedule C).
- (d) Must order at least one Toner Cartridge per machine that is on Schedule A at the time of execution of the Contract and/or when new Equipment is added to Schedule A. Then purchase \$ as needed product from DID over the next 12 months

4. **Charges:**

- (a) Toner Cartridge prices with respect to the Equipment listed in Schedule A attached hereto, will commence with the Effective Date hereof, and will be invoiced for each order shipped.
- (b) Toner Cartridge prices with respect to the Equipment listed in Schedule A, shall remain fixed for one year.
- (c) Payment of Charges will be made by Customer within thirty (30) days of invoice date. If no payment is received within 30 days, DID will charge 1 ½% interest per month.
- (d) Freight charges will be invoiced to Customer for each order shipped unless Customer purchases more than \$1500 per order directed to a single location.  
*NO Freight per PMC*
- (e) There shall be added to the charges due hereunder, an amount equal to all sales or use taxes which DID is required to collect on behalf of any taxing authority having jurisdiction, excepting taxes for which Customer shall have provided a current and valid resale exemption certificate appropriate to its taxing jurisdiction.

5) **Default and Termination:**

- (a) DID or Customer may terminate this Agreement on thirty (30) days written notice to the other party.
- (b) DID may terminate this Agreement on fifteen (15) days written notice upon default and/or delinquency in the payment due of any invoiced amount.
- (c) Termination of this Agreement will not adversely affect any rights existing as of the Effective date of termination.
- (d) In the event that DID determines that Toner Cartridges not purchased from DID are being used in the Equipment outlined in Schedule A, DID has the right to terminate this Agreement, and/or bill the Customer for cost (per Schedule B pricing list) of all service provided to the Customer for a period of previous sixty (60) days.
- (e) Bankruptcy of either party will immediately terminate this Agreement.

6) Title, Risk of Loss, Product Liability and Disclaimers:

- (a) DID will not have title to the Equipment or to any Parts, which Customer may supply, unless DID specifically purchases such Equipment or Parts. DID will bear the risk of loss or damage with respect to Equipment and/or Parts/Supplies lost or damaged in shipment to Customer for repair. Customer will bear the risk of loss or damage with respect to Equipment and/or Parts/Supplies lost or damaged in shipment to DID.
- (b) Subject to the limitations of the following paragraph, the parties shall indemnify and save harmless each other from and against any third party claim for liability, loss, damage or expense of any kind for bodily injury or real or tangible personal property damage caused by the negligent acts, or omissions, or the willful misconduct of such party, its agents, or employees.
- (c) DID will not be liable (i) for personal injury or property damage, except personal injury or property damage caused by its negligence; (ii) for incidental, special, indirect or consequential damages; or (iii) for any damages (regardless of their nature) caused in whole, or in part, by the Customer's failure to fulfill or observe its obligations under the conditions of any service provided in this Agreement. DID's obligations hereunder are in lieu of all warranties, expressed or implied.
- (d) Customer is solely responsible to ensure that all its files are adequately duplicated and documented. DID will not be responsible for Customer's failure to so protect their files, nor shall it be responsible for the cost of reconstructing data stored on disk files, tapes, memories, etc., lost during the course of services rendered hereunder.

7) **NO WARRANTIES.** EXCEPT AS EXPRESSLY SET FORTH HEREIN, LICENSOR MAKES NO WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO THE SOFTWARE, INCLUDING WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. CUSTOMER HEREBY ACCEPTS EQUIPMENT "AS IS."

8) **Force Majeure:**

DID will not be responsible or liable in any way for its failure to perform its obligation under this Agreement during any period in which performance is prevented or hindered by conditions beyond its control (i.e. acts of God, fire, flood, war, embargo, strikes, labor disturbance, explosions, riots and laws, rule, regulations, and orders of any government authority). If such period extends for more than sixty (60) days, then Customer's obligations, except its obligations, to pay for Maintenance Services/Supplies or other Services performed by DID, will be suspended and commensurably extended until such performance is no longer prevented or hindered.

9) **General:**

- 
- (a) ~~This Agreement is not assignable by either party without the prior written consent of the other party, which consent shall not be unreasonably withheld.~~



- (b) Any Notice or other communication given under this Agreement will be in writing and mailed to the other party to the attention of the undersigned (or his designee) at the address shown on the signature page hereto. Any such Notice, if mailed properly addressed and postage prepaid, Registered or Certified Mail, will be deemed given when deposited in the United States Mail.
- (c) The terms of this Agreement will prevail notwithstanding any variance with the terms and conditions of any order submitted by Customer for repair or maintenance of the Equipment.
- (d) Both parties acknowledge that this Agreement is the complete and exclusive statement of the Agreement between them, superceding all proposals or prior agreements, oral or written, and all other communications between the parties relating to the subject matter of this Agreement.
- (e) This Agreement is executed and is to be governed by and construed in accordance with the laws of the State of Illinois.
- (f) This agreement maybe amended or altered only by written agreement of both parties.
- (g) The waiver of any breach of any term or condition of this Agreement is not a waiver of any other term or condition of this Agreement.
- (h) If any of the provisions of this Agreement shall be declared invalid or unenforceable under applicable law, said provisions shall be ineffective to the extent of such invalidity, or unenforceability only, without in any way affecting the remaining provisions of the Agreement.

Accepted by:

Document Imaging Dimensions, Inc.  
1213 Bridge Street  
Yorkville, IL 60560

By:

Paula M. Cheskie  
Authorized Signature

Loren Underhill / Paula M. Cheskie

President / Sales Manager  
Title

11-20-07  
Date

Accepted by:

By:

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**Schedule A**

**Equipment to be serviced**

## **Schedule B**

### **Schedule of Maintenance/Supply Services**

Printer Maintenance Services and Supplies shall be provided only on authority of Customer per the charges listed on Schedule C (Pricing Schedule), billed to Customer with respect to each item of Equipment as listed on Schedule A (Equipment to be Serviced).

**1: Hours of Service:**

Maintenance Service shall be furnished only during Principal Period of Maintenance (PPM) which is that period of each work day beginning 8:00AM and ending at 5:00PM in the same time zone in which Equipment is located, Monday through Friday, excepting legal national holidays in the local area. Any Maintenance Service started during the PPM and completed within one hour after the PPM will be treated as having been performed within the PPM and no additional charges will be made.

If Customer requests Maintenance Service to be performed at a time, which is outside the PPM, such Maintenance Service, will be furnished at the applicable DID per call hourly rates then in effect.

Customer shall request Maintenance Service through electronic communication (telephone or E-mail) direct to DID at the telephone number or E-mail address provided by DID. DID is obligated to contact Customer within one hour of such request.

**2: Equipment:**

Equipment accepted by DID for Maintenance Service hereunder shall be as set out in Schedule A attached hereto.

Thereafter, Items of Equipment subject to this Agreement may be added, deleted and/or controlled in accordance with Equipment Location Addendum signed by Customer and accepted by DID.

Equipment in service, not previously maintained by DID, included in Schedule A or supporting Equipment Location Addendum, is subject to inspection and acceptance by DID. Equipment going under maintenance must be in good working order. If Equipment submitted for Maintenance Service is found to be ineligible without remedial maintenance or refurbishment, and both parties find it economically feasible to restore the equipment to eligibility, then upon authority of the Customer, DID shall restore the Equipment to normal working condition and the item shall immediately be accepted in accordance with the terms of this section. Customer shall be charged for parts only needed to restore the equipment to normal working condition.

DID shall accept for Maintenance Service all items of Equipment which DID shall install at the request of Customer, and such items of Customer installable new Equipment as Customer shall have installed, provided however, that DID shall have the option, at its expense, to inspect such installation.

**3: Maintenance Services**

Maintenance Services shall consist of parts, travel, labor and consumable toner supplies required to maintain and/or restore Equipment to good working order. Maintenance Service includes preventive maintenance and on-call remedial maintenance based upon specific needs of the individual type and item of Equipment.

If DID is unable to repair the Equipment, or other wise return it normal working condition, then DID will replace Equipment with comparable Equipment at DID's expense.

The following are outside the scope of Maintenance Service:

- a) Remedial or preventive maintenance performed outside of the PPM;
- b) Additional printer cleanings outside of normal remedial or preventive maintenance;
- c) Electrical work external to any item of Equipment;
- d) Repair of damage or loss resulting from accident, transportation, neglect, misuse or abuse, operator error, failure of electric power, air conditioning or humidity control, or causes other than ordinary use for which any item of equipment was designed.
- e) Refinishing the Equipment or furnishing material for it, making specification or field engineering changes, or performing services connected with relocation of the equipment, or adding or removing accessories, attachments or other devices;
- f) Programming and program maintenance;
- g) Service calls required to restore an item of Equipment to normal working condition if resulting from persons other than DID Field Engineers repairing, modifying or performing Maintenance Service on any item of Equipment;
- h) Service calls required to restore an item of Equipment to normal working condition if resulting from other consumable supplies not purchased from DID;
- i) Service to any item of Equipment to which safety change is necessary to avoid a hazard;
- j) Service in connection with the installation, discontinuance or removal of an item of equipment or accessory.
- k) Service of an accessory or add-on feature to base equipment.
- l) Service in connection with Network Cards, Hard Drives, Memory, Duplex Units, Envelope Feeders, Sorters Stapling Units. (Customer is responsible for parts only, labor will be covered under Printer Sense)

**4: Additional Services:**

Per Call Services (Schedule D) represent those services by DID outside the Scope of Maintenance Service where a predetermined fixed fee has not been established. Per call Services are available to augment Maintenance Service provided by DID. DID will not respond to any request for such Per Call Service without having first received authority from Customer defining the scope of the serviced authorized.

**Schedule C**  
**Pricing Schedule**

**Schedule D**  
**Schedule of Per Call Services**

Per Call Services are billed on a usage basis, which include labor and actual travel expenses, plus parts required to effect repair.

For each request of Per Call Service, DID will dispatch a service technician as available, and Customer will be billed for the Per Call service performed at DID's then current hourly rates. Current DID Per Call Service hourly rates are as follows:

a) Standard Business Hours (8:00AM-5:00PM., M-F) Minimum 1 Hour	\$ 125.00
b) Evening/Saturday Labor Minimum 2 Hour	\$ 187.50
c) Sunday/Holiday Labor Minimum 2 Hour	\$ 312.50
d) Travel Charge Rate	\$ 125.00

Travel charges are based on "portal to portal" travel times. Portal to portal travel times are determined by the lesser of; the start time of the technician leaving his work establishment or previous call location and the return time to his establishment or next call location upon completion of said work.

All hourly rates are billed on tenths of the hour (.10)

**Document Imaging Dimensions, Inc.**  
**Reference list for Printer Sense**

Village of Palatine  
210 Wood St.  
Palatine, IL 60067  
Lee Plate (Director of I.S.)  
847-359-9057  
[llplate@palatine.il.us](mailto:llplate@palatine.il.us)

Bloomington School District #87  
Jim Peterson  
Director of Technology  
[Petersonjim@district87.org](mailto:Petersonjim@district87.org)  
309-827-6031

Illinois Mathematics and Science Academy  
Betsy Wisdom Tech Director  
Jim Gerry CIO  
[jgerry@imsa.edu](mailto:jgerry@imsa.edu)  
630-907-5894

Minooka School District #201  
Marilyn Querciagrossa (Director of Technology)  
[mquerciagrossa@min201.org](mailto:mquerciagrossa@min201.org)  
815-467-2136

Locations Names  
Not Printed  
for  
Security Reasons

Description	Printer Sense Toner Cost
HP LaserJet 4000 Series PCL 6	\$ 79.00
Lexmark T632	\$ 149.00
HP LaserJet 8000 Series PS	\$ 119.00
HP LaserJet 4050 Series PS	\$ 79.00
HP LaserJet 3800 (Color)	\$ 139.00
HP LaserJet 4250TN	\$ 179.00
HP LaserJet 2200DTN	\$ 69.00
HP 3700	\$ 149.00
HP LaserJet 4250TN	\$ 179.00
HP LaserJet 4250tn	\$ 179.00
HP LaserJet 8000 Series PCL 5e	\$ 119.00
HP LaserJet 8000 Series PCL 5e	\$ 119.00
HP LaserJet 4100 PS	\$ 89.00
HP LaserJet 4200tn	\$ 139.00
HP LaserJet 4200tn	\$ 139.00
HP LaserJet 4Si	\$ 69.00
HP LaserJet 4250tn	\$ 179.00
HP LaserJet 4250tn	\$ 179.00
HP LaserJet 4050 Series PS	\$ 79.00
HP LaserJet 4050 Series PS	\$ 79.00
HP LaserJet 4050n	\$ 79.00
HP LaserJet 4050tn	\$ 79.00
HP LaserJet 3800	\$ 139.00
HP LaserJet III Si	\$ 69.00
HP LaserJet 4050TN	\$ 79.00
HP LaserJet 8000 Series PS	\$ 119.00
HP LaserJet 2550	\$ 89.00
HP LaserJet 4600 (Color)	\$ 149.00
HP LaserJet 4200n	\$ 139.00
HP LaserJet 4	\$ 59.00
HP LaserJet 4100 PS	\$ 89.00
HP LaserJet 4600 PS (Color)	\$ 149.00
HP LaserJet 4100 PS	\$ 89.00
HP LaserJet 2100 Series PS	\$ 69.00
HP LaserJet 8100 Series PS	\$ 109.00
HP LaserJet 4100 PS	\$ 89.00
HP Color LaserJet 4550 PS	\$ 79.00
HP LaserJet 4100 PS	\$ 89.00
HP LaserJet 4000 Series PS	\$ 79.00
HP LaserJet 4000 Series PS	\$ 79.00
HP LaserJet 2550	\$ 89.00
HP LaserJet 3Si	\$ 69.00
HP LaserJet 4000 Series PS	\$ 79.00
HP LaserJet 4000tn	\$ 79.00
HP LaserJet 4050 Series PS	\$ 79.00
HP LaserJet 4050 Series PS	\$ 79.00
HP LaserJet 8150 PS	\$ 109.00
HP LaserJet 4100 PS	\$ 89.00
HP LaserJet 4Si	\$ 69.00
HP LaserJet 4100tn	\$ 89.00
HP LaserJet 4200n	\$ 139.00
HP LaserJet 3800n	\$ 139.00
HP LaserJet 4100 PS	\$ 89.00



Locations Names  
Not Printed  
for  
Security Reasons

HP LaserJet 4050 Series PCL 6	\$	79.00
HP LaserJet 4050 Series PS	\$	79.00
HP LaserJet 5Si/5Si MX PS	\$	119.00
HP LaserJet 8100 Series PS	\$	109.00
HP LaserJet 4200tn	\$	139.00
HP LaserJet 4050 Series PS	\$	79.00
HP LaserJet 5Si/5Si MX PS	\$	119.00
HP LaserJet 4	\$	59.00
HP LaserJet 5Si/5Si MX PS	\$	119.00
HP LaserJet 5Si	\$	119.00
HP LaserJet 9000 PS	\$	219.00
HP LaserJet 4250tn	\$	179.00
HP LaserJet 8000 Series PS	\$	119.00
Lexmark C750 PS3	\$	239.00
HP LaserJet 4250TN	\$	179.00
HP LaserJet 4250N	\$	179.00
HP LaserJet 4250TN	\$	179.00
HP LaserJet 4250TN	\$	179.00
HP LaserJet 4050	\$	79.00
HP LaserJet 1320TN	\$	79.00
HP LaserJet 4250TN	\$	179.00



HIGHWAY DEPARTMENT  
John E. Mitchell, County Engineer  
Eric S. Schmitt, Assistant County Engineer  
102 S. Towanda-Barnes Rd, Bloomington, IL 61704  
(309) 663-9445 FAX (309) 662-8038  
[highway@mcleancountyil.gov](mailto:highway@mcleancountyil.gov)

Honorable Matt Sorenson, Chairman McLean County Board  
Stan Hoselton and Members of McLean County Transportation Committee  
Mr. John Zeunik, McLean County Administrator

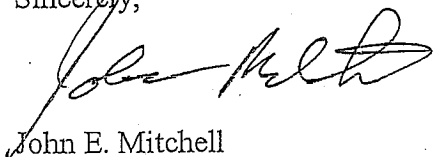
Gentlemen:

This is to provide you sufficient notice that I intend to retire.

I have enjoyed working for McLean County for the last 19 ½ years. We have accomplished a lot together, but it is time for me to move on into retirement. I plan for June 27, 2008 to be my last day of work, unless something unforeseeable happens.

The law calls for the action the County Board needs to take to appoint a County Engineer (copy enclosed). The first is to submit one to five names to IDOT for certification. I recommend you submit just Eric Schmitt's name to IDOT. Eric has been Assistant County Engineer for us for five (5) years. He is a talented engineer, good with people, and understands the job. This process will probably take three months or more.

Sincerely,



John E. Mitchell

JEM: krs

Enclosure

not. The relief to the public from further burden and responsibility of maintaining a highway or part of it constitutes a public and economic interest authorizing the vacation or relocation.

When property is damaged by the vacation of a county highway or part of it, the damage shall be ascertained and paid as provided by law.

(Source: Laws 1967, p. 3388.)

#### 605 ILCS 5/5-110 [Recording a vacation]

Sec. 5-110. Upon the vacation of a county highway or part of it, the county board shall cause a legal description of the highway or the part of it vacated to be recorded in the office of the recorder. The recorder shall mark any recorded plat of the highway in a manner that shows the vacation and indicates the book and page number where the description is recorded.

The provisions of Section 5-109 [605 ILCS 5/5-109] and this Section 5-110 shall not apply where the county board has ordered a highway or part thereof to be closed for a specified period of time, to be reconstructed thereafter. The provisions of Section 5-109 [605 ILCS 5/5-109] shall not apply where the county board has ordered a highway or part thereof to be vacated permanently to be reconstructed and dedicated in a new location.

(Source: P.A. 83-358.)

### Division 2.

#### County Superintendent of Highways

#### 605 ILCS 5/5-201 [Superintendent; engineer]

Sec. 5-201. In each county with a population greater than 3,000,000, there shall be a county superintendent of highways. In each county with a population less than 3,000,000, there shall be a county engineer. On the effective date of this amendatory Act of 1991, in every county with a population less than 3,000,000, the county engineer shall succeed to all the powers and duties enjoyed by the county superintendent of highways immediately before that date. On and after the effective date of this amendatory Act of 1991, "county superintendent of highways" means "county engineer" or "county superintendent of highways" wherever it appears in this Code, unless a contrary intention is clearly indicated.

In the appointment of a county engineer or superintendent of highways, the county board and the Department shall proceed as follows:

(1) Should the board desire to reappoint the incumbent, it shall do so within 100 days before or after his term of office expires; however, prior to each reappointment, the board shall request and receive the consent of the Department to such reappointment, and the Department shall not withhold such consent except for incompetence or neglect of duty.

(2) Should the board desire to appoint someone other than the incumbent, it shall, within 100 days before or after the incumbent's term expires or a vacancy occurs, submit to the Department a list of not more than 5 persons, residents of the State, who are candidates for the office.

Each candidate shall hold a currently valid certificate of registration as a registered professional engineer issued under the provisions of the Professional Engineering Practice Act of 1989 [225 ILCS 325/1 et seq.], except that any candidate who holds the office of county superintendent of highways in any county on January 1, 1980, shall not be required to hold a certificate.

Each candidate shall also have at least one of the following qualifications:

(a) a baccalaureate degree in engineering from a reputable school and at least 2 years experience in civil and highway engineering or in the construction and maintenance of streets or highways, or both; or

(b) at least 10 years practical experience in civil and highway engineering or in the construction and maintenance of streets or highways, or both, at least 2 years of which shall be administrative experience of a scope comparable to that of the office for which he is a candidate; however, each of the first 3 academic years attendance at a reputable engineering school shall be considered as equivalent to 2 years practical experience in civil and highway engineering or experience in the construction and maintenance of streets or highways.

Upon the submission of a list of candidates by a county board, the Department shall proceed to determine if each candidate meets either of the above qualifications. The Department shall thereupon hold an appropriate examination for the candidates which it has found to meet one of the qualifications, and shall certify to the county board the names of the candidates who made satisfactory grades in the examination. The County board shall then appoint as county engineer or superintendent of highways one of the candidates so certified by the Department. If no candidate makes a satisfactory grade, the Department shall so certify to the county board, and the county board and Department shall proceed in like manner until an appointment is made.

(3) Should the board desire to consider for appointment both the incumbent and other candidates, the procedure shall be as above outlined in this Section except that final action of the county board on the question of reappointing the incumbent shall be delayed until the county board receives the first certification of results of the examination from the Department. In case no candidate on the first list submitted by the county board made a satisfactory grade in the examination, the county board shall not submit a second list but shall proceed to reappoint the incumbent.

As between persons equally competent and qualified to hold the office of county engineer or superintendent of highways, preference in the appointment shall be given residents of the county.

Any 2 or more counties may, with the approval of the Department, appoint the same person as county engineer or superintendent of highways for each of the counties and may by agreement provide for the proportionate share of the salary and expenses of the appointee to be borne by each county. However, if a county board desires to appoint as county engineer or superintendent of highways of that county a person who at that time is the county engineer or superintendent of highways of another county, the person shall not be required to take the examination given by the Department and shall not be required to accept the appointment without his consent.

No part of any moneys appropriated by the State for the building and maintaining of county highways shall be apportioned to any county unless a county engineer or superintendent of highways has been appointed.

(Source: P.A. 86-1475; 87-217; 87-895.)

#### 605 ILCS 5/5-201.1 [Division of transportation; director]

Sec. 5-201.1. In each county of more than 600,000 inhabitants but less than 3,000,000 inhabitants, there shall be a County Division of Transportation with a county director of the Division of Transportation.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE authorizing the public approval of the issuance of certain Collateralized Single Family Mortgage Revenue Bonds and certain documents in connection therewith; and related matters.

WHEREAS, The County of McLean, Illinois, is a political subdivision duly organized and validly existing under the Constitution and the laws of the State of Illinois (the "*County*"); and

WHEREAS, pursuant to the Constitution and the laws of the State of Illinois, and particularly 50 *Illinois Compiled Statutes 2006*, 465/1 *et seq.*, as supplemented and amended (the "*Act*"), the County is authorized to issue its revenue bonds in order to aid in providing an adequate supply of safe, decent and sanitary residential housing for low and moderate income persons and families within the County, which such persons and families can afford, which constitutes a valid public purpose for the issuance of revenue bonds by the County; and

WHEREAS, the County has now determined that it is necessary, desirable and in the public interest to issue revenue bonds to provide an adequate supply of safe, decent and sanitary residential housing for low and moderate income persons and families within the County, which such persons and families can afford; and

WHEREAS, pursuant to Section 10 of Article VII of the 1970 Constitution of the State of Illinois and the Intergovernmental Cooperation Act (5 *Illinois Compiled Statutes 2006*, 220/1 *et seq.*, as supplemented and amended), public agencies may exercise and enjoy with any other public agency in the State of Illinois any power, privilege or authority which may be exercised by such public agency individually, and pursuant to the Act, one or more public agencies (whether or not any of them are home rule units) may join together or cooperate with one another in the exercise, either jointly or otherwise, of any one or more of the powers conferred by the Act or other enabling acts or powers pursuant to a written agreement, and, accordingly, the County has previously entered into an Intergovernmental Cooperation Agreement (the "*Cooperation Agreement*") dated as of April 1, 2005, by and among the County and certain other units of local

government named therein (the "*Units*"), as from time to time supplemented and amended, to provide for the joint issuance of such revenue bonds to aid in providing an adequate supply of residential housing in such Units (the "*Program*"); and

WHEREAS, to provide for the Program, the City of Aurora, Kane, DuPage, Will and Kendall Counties, Illinois (the "*Issuer*"), proposes to issue, sell and deliver its Collateralized Single Family Mortgage Revenue Bonds in an aggregate principal amount not to exceed \$600,000,000 (the "*Bonds*") in one or more series to obtain funds to finance the acquisition of mortgage-backed securities (the "*GNMA Securities*") of the Government National Mortgage Association ("*GNMA*"), evidencing a guarantee by GNMA of timely payment, the acquisition of mortgage-backed securities (the "*FNMA Securities*") of the Federal National Mortgage Association ("*FNMA*"), evidencing a guarantee by FNMA of timely payment, and the acquisition of mortgage-backed securities (the "*FHLMC Securities*") of the Federal Home Loan Mortgage Corporation ("*FHLMC*"), evidencing a guarantee by FHLMC of timely payment, of monthly principal of and interest on certain qualified mortgage loans under the Program (the "*Mortgage Loans*"), on behalf of the County and the other Units all under and in accordance with the Constitution and the laws of the State of Illinois; and

WHEREAS, a notice of combined public hearing with respect to the plan of finance of the costs of the Program through the issuance of the Bonds has been published in *The Pantagraph*, a newspaper of general circulation in the County, pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended (the "*Code*"), on October 22, 2007, and appropriately designated hearing officers of the City of Aurora, Kane, DuPage, Will and Kendall Counties, Illinois, the City of Belleville, St. Clair County, Illinois, the City of Champaign, Champaign County, Illinois, and the City of East Moline, Rock Island County, Illinois, have conducted said combined public hearing on November 13, 2007;

NOW, THEREFORE, Be It Ordained by the County Board of The County of McLean, Illinois, as follows:

*Section 1.* That it is the finding and declaration of the County Board of the County that the issuance of the Bonds by the Issuer is advantageous to the County, as set forth in the preamble to this authorizing ordinance, and therefore serves a valid public purpose; that this authorizing ordinance is adopted pursuant to the Constitution and the laws of the State of Illinois, and more particularly the Act, Section 10 of Article VII of the 1970 Constitution of the State of Illinois and the Intergovernmental Cooperation Act; that the determination and definition of "maximum home value," "minimum home value," "persons of low and moderate income" and the other standards required by the Act are set forth in the origination and servicing agreement referred to in the Cooperation Agreement; and that, by the adoption of this authorizing ordinance, the County Board of the County hereby approves the issuance of the Bonds for the purposes as provided in the preamble hereto, the text hereof and the notice of public hearing referred to in the preamble hereto, which notice is hereby incorporated herein by reference, and the conduct of the combined public hearing referred to in the preamble hereto, which public approval shall satisfy the provisions of Section 147(f) of the Code.

*Section 2.* That the form, terms and provisions of the Cooperation Agreement be, and they are hereby, in all respects affirmed.

*Section 3.* That the County Board Chairperson, the County Clerk and the proper officers, officials, agents and employees of the County are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents and certificates as may be necessary to carry out and comply with the provisions of the Cooperation Agreement and to further the purposes and intent of this authorizing ordinance, including the preamble to this authorizing ordinance.

*Section 4.* That all acts of the officers, officials, agents and employees of the County heretofore or hereafter taken, which are in conformity with the purposes and intent of this authorizing ordinance and in furtherance of the issuance and sale of the Bonds, be, and the same hereby are, in all respects, ratified, confirmed and approved, including without limitation the publication of the notice of public hearing.

*Section 5.* That the County board Chairperson of the County is hereby authorized to request unified volume cap from the Office of the Governor of the State of Illinois for the Program in each of the years of 2008, 2009 and 2010; and the County hereby allocates all unified volume cap received or to be received by the County from the Office of the Governor of the State of Illinois for the Program, if any, to the issuance of the Bonds; and that the County, by the adoption of this authorizing ordinance, hereby represents and certifies that such volume cap has not been allocated to any other bond issue or transferred back to the Office of the Governor or otherwise.

*Section 6.* That this authorizing ordinance shall be and remain irrevocable until the Bonds and the interest thereon shall have been fully paid, cancelled and discharged.

*Section 7.* That the provisions of this authorizing ordinance are hereby declared to be separable, and if any section, phrase or provision of this authorizing ordinance shall for any reason be declared to be invalid, such declaration shall not affect the validity of the remainder of the sections, phrases and provisions of this authorizing ordinance.

*Section 8.* That all ordinances, resolutions and orders, or parts thereof, in conflict with the provisions of this authorizing ordinance are, to the extent of such conflict, hereby superseded; and that this authorizing ordinance shall be in full force and effect upon its adoption and approval as provided by law.

Presented, passed, approved and recorded by the County Board of The County of McLean, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2008.

Approved:

County Board Chairperson

[SEAL]

Attest:

\_\_\_\_\_  
County Clerk and Ex Officio Clerk of the  
County Board

Ayes: \_\_\_\_\_  
\_\_\_\_\_

Nays: \_\_\_\_\_

Absent or Not Voting: \_\_\_\_\_



# SternBrothers&Co.

Investment Banking Since 1917

## Assist Participating Communities

Village of Arlington Heights

City of Aurora

Village of Bartonville

City of Belleville

City of Belvidere

Village of Bellwood

Village of Bridgeview

City of Burbank

City of Champaign

City of Charleston

City of Crest Hill

City of Collinsville

Village of Creve Coeur

City of Danville

City of Decatur

City of DeKalb

Village of Dolton

City of East Moline

City of East Peoria

City of Edwardsville

City of Elgin

Village of Evergreen Park

City of Freeport

Village of Godfrey

City of Harvey

City of Joliet

Village of Justice

City of LaSalle

City of Lockport

City of Loves Park

Village of Machesney Park

Village of Marquette Heights

City of Mattoon

Village of Mendota

Village of Minooka

Village of Montgomery

City of Naperville

Village of North Pekin

Village of Oak Park

Village of Palatine

Village of Park Forest

City of Pekin

City of Peoria

Village of Peoria Heights

City of Peru

City of Princeton

Village of Robbins

City of Rochelle

City of Rockford

Village of Rockton

Village of Romeoville

Village of Round Lake Beach

Village of Schaumburg

Village of Shorewood

City of South Beloit

City of Springfield

Village of Tinley Park

City of Urbana

City of Washington

City of Wood River

Village of Yorkville

County of Champaign

County of Coles

County of Cook

County of DeKalb

County of Fulton

County of Kankakee

County of Lake

County of Macon

County of Madison

County of McLean

County of Peoria

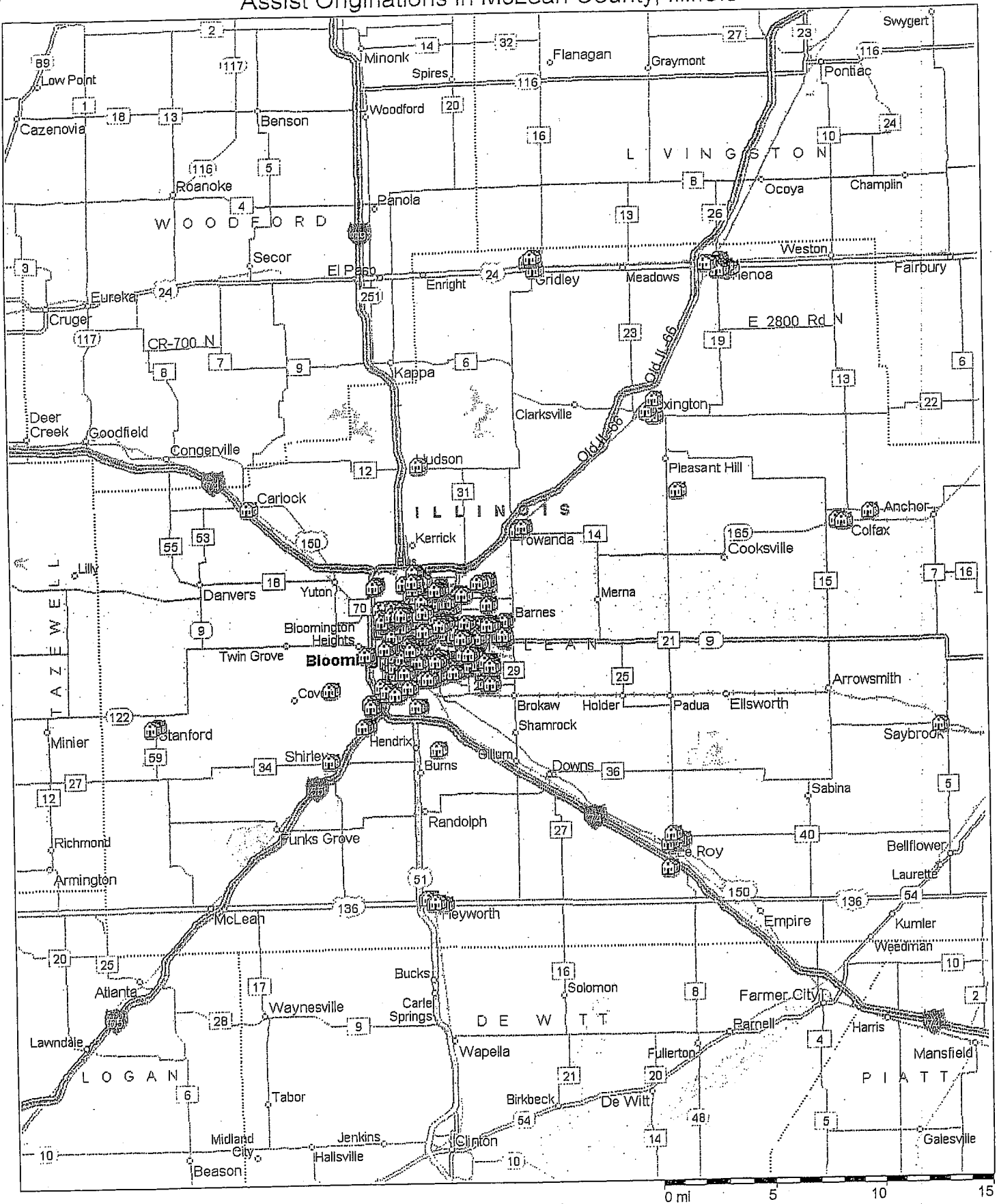
County of Rock Island

County of St. Clair

County of Tazewell

County of Winnebago

## Assist Originations in McLean County, Illinois



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**MCLEAN COUNTY, ILLINOIS**  
**Collateralized Single Family Mortgage Revenue Bonds**

**Assist First-Time Home Buyer Down Payment Assistance Program Loan Origination**

	ADDRESS	CITY	STATE	ZIP	LOAN AMOUNT
1	2802 E WASHINGTON STREET	BLOOMINGTON	IL	61704	\$141,694.00
2	1318 MT VERNON DRIVE	BLOOMINGTON	IL	61704	\$106,016.00
3	1102 N CLINTON BOULEVARD	BLOOMINGTON	IL	61701	\$169,992.00
4	909 E EMERSON STREET	BLOOMINGTON	IL	61701	\$89,698.00
5	2601 BAINBRIDGE LANE	BLOOMINGTON	IL	61704	\$152,506.00
6	1505 W MARKET STREET	BLOOMINGTON	IL	61701	\$95,150.00
7	407 W LOCUST STREET	BLOOMINGTON	IL	61701	\$70,887.00
8	1802 MCKAY DRIVE	BLOOMINGTON	IL	61701	\$147,581.00
9	1001 S HINSHAW STREET	BLOOMINGTON	IL	61701	\$67,091.00
10	305 S GRIDLEY STREET	BLOOMINGTON	IL	61701	\$74,100.00
11	3901 SHASTA	BLOOMINGTON	IL	61704	\$119,200.00
12	1315 W WALNUT STREET	BLOOMINGTON	IL	61701	\$64,401.00
13	3515 CORNELIUS DRIVE #206	BLOOMINGTON	IL	61704	\$82,215.00
14	117 WELDON STREET	BLOOMINGTON	IL	61701	\$99,114.00
15	1418 RIDGEPORT AVENUE	BLOOMINGTON	IL	61704	\$120,843.00
16	406 N ROBINSON STREET	BLOOMINGTON	IL	61701	\$136,568.00
17	1522 W LOCUST STREET	BLOOMINGTON	IL	61701	\$107,670.00
18	19229 US HIGHWAY 50	BLOOMINGTON	IL	61704	\$100,924.00
19	1712 N COTTAGE AVENUE	BLOOMINGTON	IL	61701	\$110,750.00
20	1022 E WASHINGTON STREET	BLOOMINGTON	IL	61701	\$114,476.00
21	3002 WINCHESTER DRIVE	BLOOMINGTON	IL	61704	\$138,050.00
22	17 ETHELL PARKWAY	BLOOMINGTON	IL	61701	\$126,164.00
23	1305 W GROVE STREET	BLOOMINGTON	IL	61701	\$112,969.00
24	1004 N WESTERN AVENUE	BLOOMINGTON	IL	61701	\$82,264.00
25	1705 S BUNN STREET	BLOOMINGTON	IL	61701	\$123,089.00
26	3414 MCNIFF DRIVE	BLOOMINGTON	IL	61704	\$141,007.00
27	3509 WILDER DRIVE	BLOOMINGTON	IL	61704	\$140,983.00
28	303 E WOOD STREET	BLOOMINGTON	IL	61701	\$59,123.00
29	302 S STATE STREET	BLOOMINGTON	IL	61701	\$112,157.00
30	1424 RIDGEPORT AVENUE	BLOOMINGTON	IL	61704	\$121,191.00
31	1029 MCGREGOR	BLOOMINGTON	IL	61701	\$110,628.00
32	1305 N WESTERN AVENUE	BLOOMINGTON	IL	61701	\$94,900.00
33	1305 BANCROFT DRIVE	BLOOMINGTON	IL	61704	\$115,150.00
34	1716 GLENBRIDGE DRIVE	BLOOMINGTON	IL	61704	\$155,700.00
35	1104 LOCKENVITZ LANE #3	BLOOMINGTON	IL	61704	\$120,280.00
36	708 W GRAHAM STREET	BLOOMINGTON	IL	61701	\$61,650.00
37	15 HAYLOFT ROAD	BLOOMINGTON	IL	61704	\$162,898.00
38	810 E TAYLOR STREET	BLOOMINGTON	IL	61701	\$82,215.00
39	1311 PINEHURST DRIVE	BLOOMINGTON	IL	61704	\$112,969.00
40	202 LELAND STREET	BLOOMINGTON	IL	61701	\$96,636.00
41	819 E MONROE STREET	BLOOMINGTON	IL	61701	\$87,220.00
42	1204 RUTLEDGE ROAD	BLOOMINGTON	IL	61704	\$102,087.00
43	1837 LAFAYETTE STREET	BLOOMINGTON	IL	61701	\$118,937.00
44	419 WILLARD AVENUE	BLOOMINGTON	IL	61701	\$136,668.00
45	3515 WEGENG DRIVE	BLOOMINGTON	IL	61704	\$121,800.00
46	1410 FELL AVENUE	BLOOMINGTON	IL	61701	\$118,937.00
47	405 W GRAHAM STREET	BLOOMINGTON	IL	61701	\$86,229.00
48	824 E DOUGLAS STREET	BLOOMINGTON	IL	61701	\$96,140.00
49	1213 S MADISON STREET	BLOOMINGTON	IL	61701	\$63,386.00
50	3206 STONEBRIDGE DRIVE	BLOOMINGTON	IL	61704	\$201,150.00

**MCLEAN COUNTY, ILLINOIS**  
**Collateralized Single Family Mortgage Revenue Bonds**

**Assist First-Time Home Buyer Down Payment Assistance Program Loan Origination**

	ADDRESS	CITY	STATE	ZIP	LOAN AMOUNT
51	1210 S OAK STREET	BLOOMINGTON	IL	61701	\$111,548.00
52	405 S WESTERN AVENUE	BLOOMINGTON	IL	61701	\$77,834.00
53	16 FELTON PLACE	BLOOMINGTON	IL	61701	\$88,400.00
54	2705 STRATMOOR DRIVE	BLOOMINGTON	IL	61704	\$183,330.00
55	1212 E OAKLAND AVENUE	BLOOMINGTON	IL	61701	\$93,605.00
56	603 DELMAR LANE	BLOOMINGTON	IL	61701	\$138,952.00
57	509 W GRAHAM STREET	BLOOMINGTON	IL	61701	\$80,400.00
58	1232 DOGWOOD LANE	BLOOMINGTON	IL	61704	\$80,000.00
59	404 N ROBINSON STREET	BLOOMINGTON	IL	61701	\$90,381.00
60	70 VERMONT AVENUE	BLOOMINGTON	IL	61701	\$114,207.00
61	810 E WALNUT STREET	BLOOMINGTON	IL	61701	\$86,640.00
62	612 W OAKLAND AVENUE	BLOOMINGTON	IL	61701	\$94,059.00
63	2709 BINGHAMTON LANE	BLOOMINGTON	IL	61704	\$148,849.00
64	304 E BAKER STREET	BLOOMINGTON	IL	61701	\$70,339.00
65	1304 EASTHOLME STREET	BLOOMINGTON	IL	61701	\$95,546.00
66	120 WELDON STREET	BLOOMINGTON	IL	61701	\$66,076.00
67	20 FELZER COURT #4	BLOOMINGTON	IL	61704	\$102,058.00
68	101 STATE STREET	BLOOMINGTON	IL	61701	\$108,402.00
69	1818 E LAFAYETTE STREET	BLOOMINGTON	IL	61701	\$75,400.00
70	1304 GLENWOOD ROAD	BLOOMINGTON	IL	61704	\$111,700.00
71	910 BURCHWOOD AVENUE	BLOOMINGTON	IL	61701	\$127,200.00
72	614 W OAKLAND AVENUE	BLOOMINGTON	IL	61701	\$100,477.00
73	121 BAYBERRY COURT	BLOOMINGTON	IL	61704	\$135,730.00
74	501 E JACKSON STREET	BLOOMINGTON	IL	61701	\$77,700.00
75	1204 EASTHOLME AVENUE	BLOOMINGTON	IL	61701	\$118,900.00
76	3 ROSS DRIVE #7	BLOOMINGTON	IL	61704	\$78,000.00
77	1802 VLADMIR DRIVE	BLOOMINGTON	IL	61704	\$140,019.00
78	1831 E LINCOLN STREET	BLOOMINGTON	IL	61701	\$92,176.00
79	1209 E OAKLAND AVENUE	BLOOMINGTON	IL	61701	\$75,313.00
80	3007 GERANIUM DRIVE	BLOOMINGTON	IL	61704	\$131,147.00
81	1528 W LOCUST STREET	BLOOMINGTON	IL	61701	\$63,945.00
82	1005 ELDER STREET	BLOOMINGTON	IL	61701	\$126,217.00
83	1001 N MADISON STREET	BLOOMINGTON	IL	61701	\$64,226.00
84	12 CEDAR COURT	BLOOMINGTON	IL	61701	\$150,160.00
85	1 ANDY COURT #6	BLOOMINGTON	IL	61704	\$100,992.00
86	4 BERENZ PLACE	BLOOMINGTON	IL	61701	\$114,200.00
87	719 W FRONT STREET	BLOOMINGTON	IL	61701	\$90,000.00
88	11 CARRAWAY COURT	BLOOMINGTON	IL	61704	\$112,300.00
89	206 WOODLAND AVENUE	BLOOMINGTON	IL	61701	\$136,950.00
90	44 VENTNOR AVENUE	BLOOMINGTON	IL	61701	\$144,942.00
91	1319 BEVERLY LANE	BLOOMINGTON	IL	61701	\$120,800.00
92	42 VENTNOR AVENUE	BLOOMINGTON	IL	61701	\$149,900.00
93	906 N MADISON STREET	BLOOMINGTON	IL	61701	\$94,600.00
94	413 S ROBINSON STREET	BLOOMINGTON	IL	61701	\$97,650.00
95	29 FETZER COURT #2	BLOOMINGTON	IL	61704	\$90,000.00
96	15 CARRAWAY COURT	BLOOMINGTON	IL	61704	\$87,360.00
97	2504 TIMBER VIEW DRIVE	BLOOMINGTON	IL	61701	\$134,100.00
98	7 HOLDER WAY	BLOOMINGTON	IL	61704	\$150,375.00
99	1405 S MASON STREET	BLOOMINGTON	IL	61701	\$81,428.00
100	1112 OAK STREET	BLOOMINGTON	IL	61701	\$64,250.00

**MCLEAN COUNTY, ILLINOIS**  
**Collateralized Single Family Mortgage Revenue Bonds**

**Assist First-Time Home Buyer Down Payment Assistance Program Loan Origination**

	ADDRESS	CITY	STATE	ZIP	LOAN AMOUNT
101	610 W FRONT STREET	BLOOMINGTON	IL	61701	\$82,500.00
102	1904 COTTAGE AVENUE	BLOOMINGTON	IL	61701	\$98,100.00
103	5 MINKS COURT	BLOOMINGTON	IL	61704	\$207,550.00
104	1009 LOW STREET	BLOOMINGTON	IL	61701	\$101,600.00
105	714 FREMONT STREET	BLOOMINGTON	IL	61701	\$120,937.00
106	3014 RIDGE CREST DRIVE	BLOOMINGTON	IL	61704	\$175,392.00
107	612 E MULBERRY #3	BLOOMINGTON	IL	61701	\$92,162.00
108	23 GENEVA COURT	BLOOMINGTON	IL	61704	\$105,560.00
109	54 VERMONT AVENUE	BLOOMINGTON	IL	61701	\$125,950.00
110	1401 W LOCUST STREET	BLOOMINGTON	IL	61701	\$98,200.00
111	806 OLD FARM ROAD	BLOOMINGTON	IL	61704	\$179,000.00
112	918 N OAK STREET	BLOOMINGTON	IL	61701	\$75,130.00
113	2809 DUTCHESS DRIVE	BLOOMINGTON	IL	61704	\$136,000.00
114	213 ROWE DRIVE	BLOOMINGTON	IL	61701	\$112,299.00
115	404 S MCLEAN STREET	BLOOMINGTON	IL	61701	\$79,220.00
116	437 STANDISH DRIVE	BLOOMINGTON	IL	61704	\$125,910.00
117	3916 SHASTA DRIVE	BLOOMINGTON	IL	61704	\$133,119.00
118	1604 ARROWHEAD DRIVE	BLOOMINGTON	IL	61704	\$116,000.00
119	502 CHESHIRE DRIVE #A	BLOOMINGTON	IL	61704	\$140,165.00
120	7 WILLEDROB ROAD #3A	BLOOMINGTON	IL	61701	\$60,140.00
121	707 E MILLER	BLOOMINGTON	IL	61701	\$86,800.00
122	5 LAKEVIEW POINT	BLOOMINGTON	IL	61701	\$145,906.00
123	1314 S OAK STREET	BLOOMINGTON	IL	61704	\$121,292.00
124	3508 WILDER DRIVE	BLOOMINGTON	IL	61704	\$153,265.00
125	433 PRISCILLA LANE	BLOOMINGTON	IL	61704	\$129,108.00
126	1009 WARTBURG DRIVE	BLOOMINGTON	IL	61704	\$152,656.00
127	1312 DOGWOOD LANE	BLOOMINGTON	IL	61704	\$99,765.00
128	907 WARTBURG DRIVE	BLOOMINGTON	IL	61704	\$140,300.00
129	407 N MCLEAN STREET	BLOOMINGTON	IL	61701	\$73,255.00
130	109 URBAN STREET	BLOOMINGTON	IL	61704	\$46,500.00
131	508 E JACKSON STREET	BLOOMINGTON	IL	61701	\$86,400.00
132	1040 EKSTAM DRIVE #205	BLOOMINGTON	IL	61704	\$82,400.00
133	15 READING ROAD	BLOOMINGTON	IL	61701	\$120,600.00
134	401 CHESHIRE DRIVE	BLOOMINGTON	IL	61704	\$136,650.00
135	12 HARRISON COURT	BLOOMINGTON	IL	61704	\$131,920.00
136	2706 CLEARWATER AVENUE	BLOOMINGTON	IL	61704	\$142,700.00
137	819 E JEFFERSON STREET	BLOOMINGTON	IL	61701	\$93,100.00
138	15 RUTHERFORD COURT	BLOOMINGTON	IL	61704	\$153,250.00
139	203 W KELSEY STREET	BLOOMINGTON	IL	61701	\$118,900.00
140	3017 ROBERT STREET	BLOOMINGTON	IL	61704	\$81,274.00
141	1322 DIANE DRIVE	BLOOMINGTON	IL	61704	\$149,651.00
142	905 WARTBURG DRIVE	BLOOMINGTON	IL	61704	\$156,208.00
143	1302 S LOW STREET	BLOOMINGTON	IL	61711	\$123,880.00
144	2 GENEVA COURT	BLOOMINGTON	IL	61704	\$113,933.00
145	2104 PACIFIC AVENUE	BLOOMINGTON	IL	61701	\$135,553.00
146	11 RYAN DRIVE	BLOOMINGTON	IL	61701	\$97,034.00
147	204 MEADOWBROOK DRIVE	BLOOMINGTON	IL	61701	\$115,200.00
148	9 RISER AVENUE	BLOOMINGTON	IL	61701	\$129,349.00
149	1820 VLADIMIR DRIVE	BLOOMINGTON	IL	61704	\$140,200.00
150	13217 N 900 EAST ROAD	BLOOMINGTON	IL	61704	\$115,600.00

**MCLEAN COUNTY, ILLINOIS**  
**Collateralized Single Family Mortgage Revenue Bonds**

**Assist First-Time Home Buyer Down Payment Assistance Program Loan Origination**

	ADDRESS	CITY	STATE	ZIP	LOAN AMOUNT
151	305 N EVANS STREET	BLOOMINGTON	IL	61701	\$68,075.00
152	1107 BROADMOOR DRIVE	BLOOMINGTON	IL	61704	\$149,574.00
153	1106 WOODBURY PLACE	BLOOMINGTON	IL	61701	\$116,760.00
154	1211 N WESTERN AVENUE	BLOOMINGTON	IL	61701	\$62,000.00
155	603 S ROOSEVELT STREET	BLOOMINGTON	IL	61701	\$85,500.00
156	606 BRADLEY DRIVE	BLOOMINGTON	IL	61701	\$120,280.00
157	1112 WOODBURY PLACE	BLOOMINGTON	IL	61701	\$125,450.00
158	1504 S CENTER STREET	BLOOMINGTON	IL	61701	\$106,700.00
159	1305 N LINDEN STREET	BLOOMINGTON	IL	61701	\$99,500.00
160	1320 BEVERLT LANE	BLOOMINGTON	IL	61701	\$85,000.00
161	1508 W LOCUST STREET	BLOOMINGTON	IL	61701	\$69,500.00
162	1309 WINDAM HILL ROAD	BLOOMINGTON	IL	61704	\$140,650.00
163	1507 N WESTERN AVENUE	BLOOMINGTON	IL	61701	\$109,447.00
164	2409 RAINBOW AVENUE	BLOOMINGTON	IL	61704	\$125,230.00
165	1608 W LOCUST STREET	BLOOMINGTON	IL	61701	\$85,209.00
166	1104 S LEE STREET	BLOOMINGTON	IL	61701	\$91,451.00
167	6 PAUL COURT	BLOOMINGTON	IL	61701	\$130,851.00
168	408 SEMINARY AVENUE	BLOOMINGTON	IL	61701	\$113,981.00
169	406 CATHERINE STREET	BLOOMINGTON	IL	61701	\$50,039.00
170	110 GINGER CREEK COURT	BLOOMINGTON	IL	61704	\$133,119.00
171	23 BOARDWALK CIRCLE	BLOOMINGTON	IL	61701	\$131,288.00
172	203 MAGNOLIA DRIVE	BLOOMINGTON	IL	61701	\$113,832.00
173	1110 N HINSHAW AVENUE	BLOOMINGTON	IL	61701	\$123,931.00
174	904 N LEE STREET	BLOOMINGTON	IL	61701	\$97,750.00
175	1320 N LINDEN STREET	BLOOMINGTON	IL	61701	\$100,751.00
176	31 FELTZER COURT #3	BLOOMINGTON	IL	61704	\$93,200.00
177	2723 GILL STREET	BLOOMINGTON	IL	61704	\$141,575.00
178	1101 WANDA WAY	BLOOMINGTON	IL	61704	\$130,800.00
179	21 FELTZER COURT #4	BLOOMINGTON	IL	61704	\$93,500.00
180	7 MARVIN GARDENS	BLOOMINGTON	IL	61701	\$163,500.00
181	1306 EASTPORT DRIVE	BLOOMINGTON	IL	61704	\$158,110.00
182	803 S MORRIS AVENUE	BLOOMINGTON	IL	61701	\$88,500.00
183	1314 S MADISON STREET	BLOOMINGTON	IL	61701	\$85,100.00
184	2009 TRACY DRIVE #4	BLOOMINGTON	IL	61704	\$66,220.00
185	2501 E WASHINGTON STREET #48	BLOOMINGTON	IL	61704	\$95,500.00
186	1002 N ROOSEVELT AVENUE	BLOOMINGTON	IL	61701	\$75,800.00
187	604 W FRONT STREET	BLOOMINGTON	IL	61701	\$88,000.00
188	811 W MONROE STREET	BLOOMINGTON	IL	61701	\$49,000.00
189	10 WILLEDROB ROAD #1	BLOOMINGTON	IL	61701	\$69,850.00
190	1120 WANDA WAY	BLOOMINGTON	IL	61704	\$138,540.00
191	512 S EVANS	BLOOMINGTON	IL	61701	\$85,800.00
192	812 N MADISON STREET	BLOOMINGTON	IL	61701	\$116,977.00
193	10 WILLEDROB ROAD #25	BLOOMINGTON	IL	61701	\$67,000.00
194	111 CONLEY CIRCLE	BLOOMINGTON	IL	61701	\$124,000.00
195	615 MAPLE STREET	BLOOMINGTON	IL	61701	\$119,310.00
196	3112 EAGLE CREEK	BLOOMINGTON	IL	61704	\$179,450.00
197	22 CHATSFORD COURT	BLOOMINGTON	IL	61704	\$141,000.00
198	910 GERIKE WAY	BLOOMINGTON	IL	61704	\$172,660.00
199	2110 TODD DRIVE #6	BLOOMINGTON	IL	61704	\$77,503.00
200	1020 LAESCH #A	BLOOMINGTON	IL	61704	\$118,500.00

**MCLEAN COUNTY, ILLINOIS**  
**Collateralized Single Family Mortgage Revenue Bonds**

**Assist First-Time Home Buyer Down Payment Assistance Program Loan Origination**

	ADDRESS	CITY	STATE	ZIP	LOAN AMOUNT
201	1007 WARTBURG DRIVE	BLOOMINGTON	IL	61704	\$118,800.00
202	511 DOUGLAS STREET	BLOOMINGTON	IL	61704	\$112,157.00
203	408 S FLORENCE AVENUE	BLOOMINGTON	IL	61704	\$135,959.00
204	1212 S HINSHAW AVENUE	BLOOMINGTON	IL	61701	\$101,550.00
205	705 E BISSELL STREET	BLOOMINGTON	IL	61701	\$112,200.00
206	2711 BRUNSWICK DRIVE	BLOOMINGTON	IL	61704	\$156,852.00
207	2410 TIMBER VIEW DRIVE	BLOOMINGTON	IL	61701	\$156,150.00
208	2318 RAINBOW AVENUE #B	BLOOMINGTON	IL	61704	\$103,950.00
209	1 ANDY COURT #2	BLOOMINGTON	IL	61704	\$100,750.00
210	21 LONG COVE COURT	BLOOMINGTON	IL	61704	\$209,460.00
211	2807 GILL STREET	BLOOMINGTON	IL	61704	\$142,300.00
212	409 E MILL STREET	BLOOMINGTON	IL	61701	\$88,650.00
213	1216 COLONIAL DRIVE	BLOOMINGTON	IL	61701	\$140,000.00
214	1511 S BUNN STREET	BLOOMINGTON	IL	61701	\$111,650.00
215	27 SHIRE COURT	BLOOMINGTON	IL	61701	\$126,400.00
216	513 FLORENCE AVENUE	BLOOMINGTON	IL	61701	\$88,000.00
217	1017 E WASHINGTON STREET	BLOOMINGTON	IL	61701	\$108,800.00
218	603 N MASON STREET	BLOOMINGTON	IL	61701	\$85,260.00
219	615 S CLINTON STREET	BLOOMINGTON	IL	61701	\$92,176.00
220	1315 TOWANDA AVENUE	BLOOMINGTON	IL	61701	\$100,490.00
221	1311 KOCH STREET	BLOOMINGTON	IL	61701	\$69,141.00
222	20 FELZER COURT #2	BLOOMINGTON	IL	61704	\$109,975.00
223	103 W LEE STREET	CARLOCK	IL	61725	\$78,570.00
224	609 MORNINGSIDE DRIVE	CHENOA	IL	61726	\$127,687.00
225	424 GRANT STREET	CHENOA	IL	61726	\$71,263.00
226	317 W OWSLEY STREET	CHENOA	IL	61726	\$65,903.00
227	618 S DIVISION STREET	CHENOA	IL	61726	\$103,042.00
228	505 W OWSLEY STREET	CHENOA	IL	61726	\$56,839.00
229	509 E CEMETERY AVENUE	CHENOA	IL	61726	\$120,582.00
230	231 N 1ST AVENUE	CHENOA	IL	61726	\$79,779.00
231	206 W SOUTH STREET	COLFAX	IL	61728	\$89,827.00
232	104 W NORTH STREET	COLFAX	IL	61728	\$49,000.00
233	33125 E 2000 NORTH ROAD	COLFAX	IL	61728	\$110,000.00
234	203 W MAIN STREET	COLFAX	IL	61728	\$60,950.00
235	205 W LINCOLN STREET	COOKSVILLE	IL	61730	\$73,100.00
236	303 S LINCOLN STREET	DOWNS	IL	61736	\$106,156.00
237	101 N EAST STREET	ELLSWORTH	IL	61737	\$126,550.00
238	104 E FOURTH STREET	GRIDLEY	IL	61744	\$82,320.00
239	109 MARKET STREET	GRIDLEY	IL	61744	\$63,433.00
240	106 W 6TH STREET	GRIDLEY	IL	61744	\$74,830.00
241	707 N CENTER STREET	GRIDLEY	IL	61744	\$69,350.00
242	111 W 7TH STREET	GRIDLEY	IL	61744	\$85,000.00
243	507 CENTER STREET	GRIDLEY	IL	61744	\$64,950.00
244	403 E COLE STREET	HEYWORTH	IL	61745	\$79,291.00
245	201 S NEWELL STREET	HEYWORTH	IL	61745	\$79,500.00
246	306 E COLE STREET	HEYWORTH	IL	61745	\$55,000.00
247	304 W CLARKE STREET	HEYWORTH	IL	61745	\$89,200.00
248	411 W RANDOLPH STREET	HEYWORTH	IL	61745	\$85,209.00
249	805 HOLLIE DRIVE	HEYWORTH	IL	61745	\$115,300.00
250	307 N EAST STREET	HUDSON	IL	61748	\$119,928.00

**MCLEAN COUNTY, ILLINOIS**  
**Collateralized Single Family Mortgage Revenue Bonds**

**Assist First-Time Home Buyer Down Payment Assistance Program Loan Origination**

ADDRESS	CITY	STATE	ZIP	LOAN AMOUNT
251 . 203 E WALNUT STREET	HUDSON	IL	61748	\$105,061.00
252 . 17698 TILDE ROAD	HUDSON	IL	61748	\$84,390.00
253 . 203 N EAST STREET	HUDSON	IL	61748	\$121,300.00
254 . 908 N WALNUT STREET	LEROY	IL	61752	\$115,963.00
255 . 102 W WASHINGTON STREET	LEROY	IL	61752	\$75,175.00
256 . 600 MEADOW LANE	LEROY	IL	61752	\$124,050.00
257 . 1 SUPREME COURT	LEROY	IL	61752	\$106,981.00
258 . 916 COUNTRY LANE	LEROY	IL	61752	\$126,500.00
259 . 404 N WEST STREET	LEROY	IL	61752	\$85,000.00
260 . 203 W WAYNE STREET	LEROY	IL	61752	\$98,400.00
261 . 609 W NORTH STREET	LEROY	IL	61752	\$94,500.00
262 . 129 HILTON DRIVE	LEXINGTON	IL	61753	\$123,855.00
263 . 406 N CENTER STREET	LEXINGTON	IL	61753	\$68,091.00
264 . 201 S EAST STREET	LEXINGTON	IL	61753	\$96,983.00
265 . 306 N CENTER STREET	LEXINGTON	IL	61753	\$61,753.00
266 . 26470 E 2100 NORTH ROAD	LEXINGTON	IL	61753	\$104,300.00
267 . 21 BRIARWOOD AVENUE	NORMAL	IL	61761	\$145,398.00
268 . 1607 W HOVEY AVENUE	NORMAL	IL	61761	\$110,127.00
269 . 21 BRIARWOOD AVENUE	NORMAL	IL	61761	\$145,398.00
270 . 412 BRADLEY LANE	NORMAL	IL	61761	\$120,379.00
271 . 1603 TOMPKINS DRIVE	NORMAL	IL	61761	\$139,035.00
272 . 24 NORWOOD DRIVE	NORMAL	IL	61761	\$97,627.00
273 . 1552 HUNT DRIVE #E	NORMAL	IL	61761	\$97,541.00
274 . 1713 KING DRIVE #B	NORMAL	IL	61761	\$87,290.00
275 . 1628 BELCLARE ROAD	NORMAL	IL	61761	\$176,001.00
276 . 1603 BELCLARE ROAD	NORMAL	IL	61761	\$151,600.00
277 . 1609 N SCHOOL STREET	NORMAL	IL	61761	\$133,119.00
278 . 1419 HULL STREET	NORMAL	IL	61761	\$120,277.00
279 . 1005 TEEGAN STREET	NORMAL	IL	61761	\$122,865.00
280 . 1308 SEARLE STREET	NORMAL	IL	61761	\$124,692.00
281 . 310 DAISY LANE	NORMAL	IL	61761	\$106,727.00
282 . 1433 DILLION DRIVE	NORMAL	IL	61761	\$98,123.00
283 . 509 MANCHESTER ROAD	NORMAL	IL	61761	\$119,515.00
284 . 705 CHESTER DRIVE	NORMAL	IL	61761	\$122,000.00
285 . 922 N FELL AVENUE	NORMAL	IL	61761	\$61,741.00
286 . 1110 WHITAKER STREET	NORMAL	IL	61761	\$114,000.00
287 . 1109 DRAYTON STREET	NORMAL	IL	61761	\$114,750.00
288 . 1003 SHELBOURE DRIVE	NORMAL	IL	61761	\$88,000.00
289 . 232 PARKTRAIL ROAD	NORMAL	IL	61761	\$123,385.00
290 . 18 DELAINE DRIVE	NORMAL	IL	61761	\$115,963.00
291 . 606 CULLOM STREET	NORMAL	IL	61761	\$77,292.00
292 . 1506 COURTLAND AVENUE	NORMAL	IL	61761	\$150,868.00
293 . 1312 OGELTHORPE AVENUE	NORMAL	IL	61761	\$131,138.00
294 . 3 NORWOOD DRIVE	NORMAL	IL	61761	\$112,990.00
295 . 1529 HENRY STREET	NORMAL	IL	61761	\$180,670.00
296 . 230 PARKTRAIL ROAD	NORMAL	IL	61761	\$117,600.00
297 . 2359 CORRIGAN WAY	NORMAL	IL	61761	\$220,300.00
298 . 111 E POPLAR STREET	NORMAL	IL	61761	\$111,550.00
299 . 604 S COTTAGE AVENUE	NORMAL	IL	61761	\$122,350.00
300 . 919 S FELL AVENUE	NORMAL	IL	61761	\$155,599.00



**MCLEAN COUNTY, ILLINOIS**  
**Collateralized Single Family Mortgage Revenue Bonds**

**Assist First-Time Home Buyer Down Payment Assistance Program Loan Origination**

ADDRESS	CITY	STATE	ZIP	LOAN AMOUNT
301 . 304 JUDITH DRIVE	NORMAL	IL	61761	\$127,202.00
302 . 320 N TOWANDA AVENUE	NORMAL	IL	61761	\$105,966.00
303 . 903 N LINDEN #104	NORMAL	IL	61761	\$92,162.00
304 . 21 KINGSWOOD DRIVE	NORMAL	IL	61761	\$131,640.00
305 . 1708 JACOBSEN DRIVE	NORMAL	IL	61761	\$122,981.00
306 . 1214 OGELTHORPE AVENUE	NORMAL	IL	61761	\$142,861.00
307 . 17 UNIVERSITY COURT	NORMAL	IL	61761	\$120,537.00
308 . 128 CROSSING DRIVE	NORMAL	IL	61761	\$75,450.00
309 . 1812 MARINA DRIVE	NORMAL	IL	61761	\$209,400.00
310 . 102 E STEWART STREET	NORMAL	IL	61761	\$112,969.00
311 . 1109 DAVID DRIVE	NORMAL	IL	61761	\$102,200.00
312 . 208 S COOLIDGE STREET	NORMAL	IL	61761	\$88,270.00
313 . 1715 JACOBSEN DRIVE	NORMAL	IL	61761	\$110,850.00
314 . 26 ETHELL PARKWAY	NORMAL	IL	61761	\$127,500.00
315 . 1310 DALTON DRIVE	NORMAL	IL	61761	\$115,350.00
316 . 301 ROBERT DRIVE	NORMAL	IL	61761	\$129,360.00
317 . 123 CROSSING	NORMAL	IL	61761	\$91,175.00
318 . 903 N LINDEN STREET #120	NORMAL	IL	61761	\$88,100.00
319 . 1614 AURORA WAY	NORMAL	IL	61761	\$102,400.00
320 . 206 PARK TRAIL ROAD	NORMAL	IL	61761	\$96,400.00
321 . 1224 HENRY STREET	NORMAL	IL	61761	\$102,900.00
322 . 15 ROBINWOOD DRIVE	NORMAL	IL	61761	\$137,634.00
323 . 1304 HENRY STREET	NORMAL	IL	61761	\$133,400.00
324 . 1400 KINGSRIDGE DRIVE	NORMAL	IL	61761	\$125,130.00
325 . 410 WARREN AVENUE	NORMAL	IL	61761	\$119,300.00
326 . 201 HARTER LANE	NORMAL	IL	61761	\$127,000.00
327 . 126 CROSSING DRIVE	NORMAL	IL	61761	\$79,175.00
328 . 15 KINGSWOOD DRIVE	NORMAL	IL	61761	\$118,937.00
329 . 1108 GEORGE DRIVE	NORMAL	IL	61761	\$129,108.00
330 . 1117 PARLIAMENT ROAD	NORMAL	IL	61761	\$105,000.00
331 . 806 DRESSER STREET	NORMAL	IL	61761	\$220,145.00
332 . 806 RICHLAND AVENUE	NORMAL	IL	61761	\$102,100.00
333 . 1104 CHIPPEWA STREET	NORMAL	IL	61761	\$125,000.00
334 . 103 N ADELAIDE STREET	NORMAL	IL	61761	\$125,750.00
335 . 415 WARREN AVENUE	NORMAL	IL	61761	\$87,275.00
336 . 202 S OAK STREET	NORMAL	IL	61761	\$65,721.00
337 . 404 HIGHPOINT ROAD	NORMAL	IL	61761	\$119,414.00
338 . 903 BRYAN STREET	NORMAL	IL	61761	\$137,050.00
339 . 739 HALE STREET	NORMAL	IL	61761	\$96,515.00
340 . 1195 BLUE BILL WAY	NORMAL	IL	61761	\$158,000.00
341 . 240 PARKTRAIL ROAD	NORMAL	IL	61761	\$112,500.00
342 . 1172 HERON DRIVE	NORMAL	IL	61761	\$176,604.00
343 . 1160 HERON DRIVE	NORMAL	IL	61761	\$161,500.00
344 . 1160 N POINTE DRIVE	NORMAL	IL	61761	\$212,400.00
345 . 1406 WHITEFIELD STREET	NORMAL	IL	61761	\$125,300.00
346 . 705 N LINDEN STREET	NORMAL	IL	61761	\$115,500.00
347 . 1809 JACOBSEN DRIVE	NORMAL	IL	61761	\$143,777.00
348 . 202 CHURCHILL ROAD	NORMAL	IL	61761	\$96,136.00
349 . 901 RUSTON AVENUE	NORMAL	IL	61761	\$141,592.00
350 . 1801 JACOBSEN DRIVE	NORMAL	IL	61761	\$125,100.00

**MCLEAN COUNTY, ILLINOIS**  
**Collateralized Single Family Mortgage Revenue Bonds**

**Assist First-Time Home Buyer Down Payment Assistance Program Loan Origination**

ADDRESS	CITY	STATE	ZIP	LOAN AMOUNT
351 . 1308 HENRY STREET	NORMAL	IL	61761	\$100,600.00
352 . 113 CROSSING DRIVE	NORMAL	IL	61761	\$95,050.00
353 . 415 ROBERT DRIVE	NORMAL	IL	61761	\$148,100.00
354 . 25 UNIVERSITY COURT	NORMAL	IL	61761	\$98,000.00
355 . 918 DRAYTON STREET	NORMAL	IL	61761	\$122,500.00
356 . 1716 ROCKINGHAM DRIVE #A6	NORMAL	IL	61761	\$95,400.00
357 . 511 WITTENBERG COURT	NORMAL	IL	61761	\$124,635.00
358 . 1831 SALTONSTALL DRIVE	NORMAL	IL	61761	\$213,400.00
359 . 315 MARGARET AVENUE	NORMAL	IL	61761	\$131,900.00
360 . 605 CULLOM STREET	NORMAL	IL	61761	\$103,693.00
361 . 404 E LINCOLN STREET	NORMAL	IL	61761	\$131,600.00
362 . 1119 WEST AVENUE	NORMAL	IL	61761	\$83,300.00
363 . 703 GOLFCREST #2	NORMAL	IL	61761	\$65,950.00
364 . 1610 CUTTER COURT	NORMAL	IL	61761	\$110,000.00
365 . 300 JUDITH DRIVE	NORMAL	IL	61761	\$125,251.00
366 . 225 ORLANDO AVENUE	NORMAL	IL	61761	\$146,566.00
367 . 1546 HUNT DRIVE #C	NORMAL	IL	61761	\$105,052.00
368 . 117 CROSSING DRIVE	NORMAL	IL	61761	\$96,932.00
369 . 113 N COOLIDGE	NORMAL	IL	61761	\$100,079.00
370 . 1812 JACOBSEN DRIVE	NORMAL	IL	61761	\$94,250.00
371 . 1819 JACOBSEN DRIVE	NORMAL	IL	61761	\$114,640.00
372 . 1408 CHADWICK DRIVE	NORMAL	IL	61761	\$145,000.00
373 . 1712 JOHNSON DRIVE	NORMAL	IL	61761	\$118,300.00
374 . 105 E SYCAMORE STREET	NORMAL	IL	61761	\$128,500.00
375 . 307 S ORR DRIVE	NORMAL	IL	61761	\$155,000.00
376 . 903 N LINDEN STREET #122	NORMAL	IL	61761	\$95,050.00
377 . 1429 DILLON DRIVE	NORMAL	IL	61761	\$109,500.00
378 . 3526 SHEPARD ROAD	NORMAL	IL	61761	\$134,000.00
379 . 3416 HORSE CREEK ROAD	NORMAL	IL	61761	\$124,000.00
380 . 1614 CUTTER COURT	NORMAL	IL	61761	\$131,600.00
381 . 1613 ERIN DRIVE	NORMAL	IL	61761	\$135,091.00
382 . 138 EASTVIEW DRIVE	NORMAL	IL	61761	\$101,550.00
383 . 305 N TOWANDA AVENUE	NORMAL	IL	61761	\$128,189.00
384 . 1210 HENRY STREET	NORMAL	IL	61761	\$136,060.00
385 . 701 W HARRISON STREET	SAYBROOK	IL	61770	\$60,250.00
386 . 10645 LAFAYETTE STREET	SHIRLEY	IL	61772	\$80,276.00
387 . 212 GRANT STREET	STANFORD	IL	61774	\$64,424.00
388 . 102 E BOUNDARY STREET	STANFORD	IL	61774	\$64,240.00
389 . 207 E WASHINGTON	TOWANDA	IL	61776	\$155,800.00
390 . 114 FREMONT	TOWANDA	IL	61776	\$133,119.00
391 . 317 E WASHINGTON STREET	TOWANDA	IL	61776	\$141,620.00
392 . 315 E WASHINGTON STREET	TOWANDA	IL	61776	\$110,939.00
393 . 2538 PIPELINE ROAD	TOWANDA	IL	61776	\$111,999.00
394 . 209 E WASHINGTON STREET	TOWANDA	IL	61776	\$60,000.00
TOTAL:				<u>\$44,065,664.00</u>
AVERAGE:				<u>\$111,841.79</u>

Affordable home ownership for families

An innovative program sponsored by communities throughout the state that offers families the opportunity to buy their own home. The home buyer assistance feature of the *Assist* program provides families with funds to pay all or most of their closing costs and down payment, enabling families with good credit but little extra capital to buy their first home.



### Overview

- Communities join together and issue tax-exempt single family bonds
- Home rule communities contributes private activity bond volume cap
- Non-home rule communities apply for volume cap from the State
- No financial contribution or commitment required from any participant
- Any Illinois municipality can participate

### Description of Bond Issue

- Tax-exempt bonds are issued using the combined volume cap of the communities
- The bonds are sold at a premium, a price greater than their face amount
- Proceeds of the bonds are used to make the home loans and the assistance
- The bond premium supplies the extra funds to provide home buyer assistance
- The bonds are not a debt of the municipalities or paid from any participating communities funds
- The City of Aurora acts as issuer on behalf of all the communities
- The bonds are secured by loans on homes purchased with **Assist**

### Loan Description

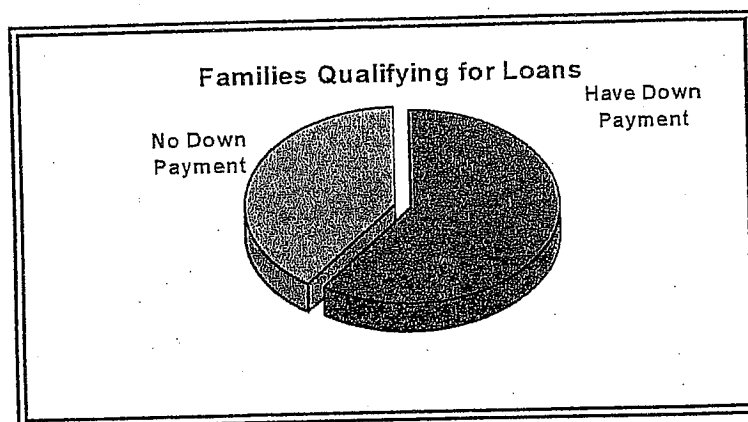
- 30 year fixed rate loans
- FHA, VA and conventional loans available
- **Assist** pays 4.25% cash assistance to qualifying home buyers
  - 1.00% to lender as origination fee
  - 0.25% to lender as discount fee
  - 3.00% net to home buyer for closing
- Loans are funded with proceeds of the bonds
- Loan interest rate determined at bond closing
- Loan interest rate below conventional loan rates as of bond closing

**Qualifying Homebuyers**

- First time home buyers (not owned residence in three years)
- Will occupy the home as their residence
- Meet income guidelines
- Meet purchase price guidelines

**Advantages**

- Provides additional home ownership opportunities in each Community
- Home ownership provides added stability in a community
- Serves the 40% of potential home buyers who qualify for loans but lack funds
- Strategic alliance with lenders throughout the state
- Customized marketing in each municipality
- No out-of-pocket expense to any community to participate

**Program Details**

<b>Total Home Buyer Assistance:</b>	<b>4.25%</b>
Closing Costs and Down Payment:	3.00%
Origination Fee:	1.25%
 <b>Anticipated Mortgage Rate:</b>	 6.50% FHAVA & conventional
<b>Lending Period:</b>	August 1, 2007 through July 31, 2008
<b>Master Servicer:</b>	National City Mortgage Service Co.
<b>Bond Counsel:</b>	Chapman & Cutler

STATE OF ILLINOIS  
PURCHASE PRICE AND INCOME LIMITS  
SINGLE FAMILY PROGRAMS

COUNTY NAME	INCOME LIMITS		PURCHASE PRICE LIMITS	
	1 or 2 People	3 or More People	New Homes	Existing Homes
<b>NON-TARGETED AREAS</b>				
BOONE	\$66,600	\$76,590	\$237,030	\$237,030
BUREAU	\$66,600	\$76,590	\$237,030	\$237,030
CHAMPAIGN	\$66,600	\$76,590	\$237,030	\$237,030
COLES	\$66,600	\$76,590	\$237,030	\$237,030
COOK	\$72,400	\$83,260	\$325,890	\$325,890
DEKALB	\$69,400	\$79,810	\$325,890	\$325,890
DUPAGE	\$72,400	\$83,260	\$325,890	\$325,890
GRUNDY	\$72,800	\$83,720	\$325,890	\$325,890
KANE	\$72,400	\$83,260	\$325,890	\$325,890
KANKAKEE	\$66,600	\$76,590	\$237,030	\$237,030
KENDALL	\$83,900	\$96,485	\$325,890	\$325,890
LAKE	\$72,400	\$83,260	\$325,890	\$325,890
LASALLE	\$66,600	\$76,590	\$237,030	\$237,030
MACON	\$66,600	\$76,590	\$237,030	\$237,030
MADISON	\$66,600	\$76,590	\$253,120	\$253,120
McLEAN	\$73,500	\$84,525	\$237,030	\$237,030
OGLE	\$66,600	\$76,590	\$237,030	\$237,030
PEORIA	\$66,600	\$76,590	\$237,030	\$237,030
ROCK ISLAND	\$66,600	\$76,590	\$237,030	\$237,030
SANGAMON	\$66,600	\$76,590	\$237,030	\$237,030
St. CLAIR	\$66,600	\$76,590	\$253,120	\$253,120
STEPHENSON	\$66,600	\$76,590	\$237,030	\$237,030
TAZEWELL	\$66,600	\$76,590	\$237,030	\$237,030
VERMILION	\$66,600	\$76,590	\$237,030	\$237,030
WILL	\$72,400	\$83,260	\$325,890	\$325,890
WINNEBAGO	\$66,600	\$76,590	\$237,030	\$237,030
<b>TARGETED AREAS</b>	<b>1 or 2 People</b>	<b>3 or More People</b>	<b>New Homes</b>	<b>Existing Homes</b>
BOONE	NA	NA	NA	NA
BUREAU	NA	NA	NA	NA
CHAMPAIGN	\$79,920	\$93,240	\$289,700	\$289,700
COLES	NA	NA	NA	NA
COOK	\$86,880	\$101,360	\$398,310	\$398,310
DEKALB	\$83,280	\$97,160	\$398,310	\$398,310
DUPAGE	NA	NA	NA	NA
GRUNDY	NA	NA	NA	NA
KANE	\$86,880	\$101,360	\$398,310	\$398,310
KANKAKEE	\$79,920	\$93,240	\$289,700	\$289,700
KENDALL	NA	NA	NA	NA
LAKE	\$86,880	\$101,360	\$398,310	\$398,310
LASALLE	\$79,920	\$93,240	\$398,310	\$398,310
MACON	\$79,920	\$93,240	\$289,700	\$289,700
MADISON	\$79,920	\$93,240	\$309,370	\$309,370
McLEAN	\$88,200	\$102,900	\$289,700	\$289,700
OGLE	NA	NA	NA	NA
PEORIA	\$79,920	\$93,240	\$289,700	\$289,700
ROCK ISLAND	\$79,920	\$93,240	\$289,700	\$289,700
SANGAMON	\$79,920	\$93,240	\$289,700	\$289,700
St. CLAIR	\$79,920	\$93,240	\$309,370	\$309,370
STEPHENSON	\$79,920	\$93,240	\$289,700	\$289,700
TAZEWELL	\$79,920	\$93,240	\$289,700	\$289,700
VERMILION	\$79,920	\$93,240	\$289,700	\$289,700
WILL	\$86,880	\$101,360	\$398,310	\$398,310
WINNEBAGO	\$79,920	\$93,240	\$289,700	\$289,700




**OFFICE OF THE ADMINISTRATOR**

(309) 888-5110 FAX (309) 888-5111

115 E. Washington, Room 401 P.O. Box 2400 Bloomington, Illinois 61702-2400

## Memorandum

**To:** Chairman and Members, Finance Committee

**From:** John M. Zeunik, County Administrator 

**Date:** March 5, 2008

**Re:** Request for Approval to Retain Actuarial Firm

### Background

The Government Accounting Standards Board (GASB) issued GASB Statement No. 43 entitled "Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans" in April, 2004. In June, 2004, GASB issued GASB Statement No. 45 entitled "Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions". The purpose of these pronouncements is to require public entities to calculate and disclose the potential future cost of benefits paid to retirees. Based on implementation guidelines set out by GASB, McLean County is required to implement GASB 43 and GASB 45 for the fiscal year ending December 31, 2008. Based on the level of expertise required for compliance, the County needs to retain an actuarial firm to complete the required evaluation. GASB only requires the calculation to be done biannually, assuming no significant changes were to occur in the off year. The County is proposing a four year agreement with the firm, with the option to renew for another four years, if both parties agree. After determining the level of interest among qualified firms, 13 Request for Proposal's were distributed. Six firms submitted technical and cost proposals on February 19, 2008.

### Technical Proposals

A committee comprised of representatives from the County Auditor's office, the Treasurer's office, and the County Administrator's office reviewed all technical

proposals for compliance with mandatory technical requirements listed in the RFP and determined that all six were qualified. The technical review committee then reviewed the technical proposals based on the proposed scope of services, the firm's knowledge and expertise, staff's qualification and experience, and assurance the firm adheres to HIPPA guidelines. The committee agreed that all six firms met the technical requirements set forth in the RFP.

### **Cost Proposals**

After technical plan reviews were completed, the separate sealed cost proposals were opened and reviewed. We asked all respondents to provide all inclusive fee reports for the first and third year of the contract and to provide review fees and full actuarial evaluation fees for the second and fourth years of the contract. Proposal prices ranged from \$15,500 to \$33,600.

The firm that the review committee found to be superior with their technical proposal was Alliance Benefit Group. Their four year, all inclusive price would be \$18,600, assuming only a review is necessary in the off years.

### **Recommendations**

We recommend the Alliance Benefit Group proposal as the overall best choice for the County. The merits of their technical proposal, combined with their cost proposal made them the clear choice for the review committee.

Therefore, we request your approval to authorize the County Administrator to enter into an engagement letter for services with Alliance Benefit Group.

All proposals and supporting materials are available in our offices for your review.

March 19, 2008

Personal and Confidential

Mr. John M. Zeunik, County Administrator  
McLean County  
Government Center  
115 E. Washington Street, Suite 401  
Bloomington, IL 61702-2400

Dear Mr. Zeunik:

We are pleased to have the opportunity to assist you in providing actuarial services for other post-employment benefits for McLean County. We would like to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide. This engagement letter will outline the services that Alliance Benefit Group provides and the fees for such services.

#### Annual Actuarial Services for GASB 45

For each plan year, Alliance Benefit Group will provide the following actuarial services:

- Data collection and analysis
- Preparation of a comprehensive annual report/actuarial valuation
- Disclosures as required by GASB 45 for actuarial purposes

#### Fees

The actuarial fees are outlined in Appendix 1.

#### Services

Provide actuarial services to assist the County to determine what OPEB costs need to be recognized over the employees' years of service and to provide relevant information about the actuarial accrued liabilities for these benefits.

The firm will provide a calculation on a bi-annual basis of the actuarial accrued liability of the OPEB's, the actuarial value of plan assets, the actuarial present value of total projected benefits, unfunded actuarial accrued liability, normal cost, net OPEB obligation, and the annual required contribution as defined by GASB Statement #45.

The County will seek the advice from the actuary in regards to the most appropriate actuarial cost method to be employed.

Prepare the biennial gain/loss analysis to determine reasons for changes in unfunded actuarial accrued liability, whenever a prior actuarial valuation is available to support this. The firm will provide the County information needed to present the appropriate assumptions and schedules in its financial statements as required by GASB Statement #45

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Mr. John M. Zeunik  
March 19, 2008  
Page 2

#### Additional Services

Non-routine services such as plan design changes, plan termination services, plan amendments, research, etc. are billed on a time and materials basis. Estimates are provided upon request.

All services to be provided by Alliance Benefit Group are subject to your full cooperation and prompt submission of accurate data.

Alliance Benefit Group will rely on any and all information that you provide pursuant to this agreement and on file at our office as to accuracy and completeness. Alliance Benefit Group will have no responsibility to verify such information and no liability for errors or omissions as a result of relying on such information. In the event that Alliance Benefit Group is found to be liable for an error or an omission arising from our reliance upon the information provided by McLean County, Alliance Benefit Group's liability shall be limited to the current year's annual fees.

It is understood that to the extent Alliance Benefit Group performs the services set forth in this agreement, it is not a fiduciary.

If the foregoing is in accordance with your understanding, then please sign all copies of this engagement letter in the space provided below and return one copy to our office.

Should you have any questions about any of the services outlined above or the fees in Appendix 1, please feel free to contact our office.

Finally, by signing this engagement letter, you are confirming that the following information is accurate:

Name of Municipal Entity: County of McLean

Address: 115 E. Washington Street, Suite 401 / Bloomington, IL 61702-2400

Telephone Number: 309-888-5110

Employer Identification Number: \_\_\_\_\_

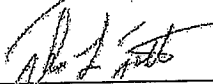
Management Representative: Mr. John M. Zeunik

Please review the above information and make any corrections.

This is not a valid agreement until executed by both parties.

**Alliance Benefit Group**

**County of McLean**

By: 

By: \_\_\_\_\_

Its: Thomas L. Totten, Managing Principal

Its: \_\_\_\_\_

Date: March 19, 2008

Date: \_\_\_\_\_

ALLIANCE  
BENEFIT  
GROUP

Appendix #1 - Schedule of Professional Fees and Expenses for OPEB Actuarial Services indicated in Section 3.1 of the Scope of Work						
Staff Classification	Fee for report due January 31, 2009	Fee for report due January 31, 2010		Fee for report due January 31, 2011		Fee for report due January 31, 2012
		Review **	Full Actuarial ***	Review **	Full Actuarial ***	
	\$ 7,000	\$ 2,000	\$ 7,300	\$ 7,500	\$ 2,100	\$ 7,700
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
Subtotal for each report period	\$ 7,000	\$ 2,000	\$ 7,300	\$ 7,500	\$ 2,100	\$ 7,700
Out of pocket expenses	\$	\$	\$	\$	\$	\$
Meals & Lodging	\$	\$	\$	\$	\$	\$
Transportation	\$	\$	\$	\$	\$	\$
Other (please specify)	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
Subtotal	\$ 7,000	\$ 2,000	\$ 7,300	\$ 7,500	\$ 2,100	\$ 7,700
Grand Total, All-inclusive Maximum Price for Actuarial Services	\$ 7,000	\$ 2,000	\$ 7,300	\$ 7,500	\$ 2,100	\$ 7,700

\*\*Review - Any costs associated with the review of changes in population and benefits to determine if there have been significant changes that would impact long-term assumptions.

\*\*\*Full Actuarial - If significant changes were to occur in benefit provisions, the size or composition of the population covered by the plan, or other factors that impact long term assumptions is when the County may request a full actuarial evaluation.